



Parent and Guardian Privacy and Security FAQ for Cisco Spark and WebEx

Q: What is Cisco Spark?

A: Cisco Spark is a secure cloud-based application that provides a collaboration suite for teachers and students to create, meet, message, call, whiteboard, and share, regardless of whether they're together or apart; before, during, and after class.

Q: What is Cisco WebEx?

A: Cisco WebEx is a video and audio conferencing solution that allows groups of people to meet real-time from anywhere.

Q: How will students and teachers use Cisco Spark and WebEx?

A: With Cisco Spark and WebEx, students will be able to communicate and work in groups to create, edit and share files and information for school-related projects with other students and teachers. Group spaces will be monitored by teachers. These services are entirely online and available 24/7 from any Internet-connected computer or mobile device.

Q: Are there laws that protect children's privacy while using tools like Cisco Spark and WebEx?

A: Yes. The two main government acts that are in place to protect student data and privacy are FERPA and COPPA.

Q: What is FERPA?

A: FERPA is the Family Educational Rights and Privacy Act and is a Federal act that protects the privacy of student records. For more information about FERPA [visit this website](#).

Q: How does FERPA apply to Cisco Spark and WebEx?

A: FERPA compliance is the responsibility of the school district offering Cisco services to faculty and students. To ensure student education records remain private, they should not be stored in Cisco Spark or shared over WebEx.

Q: What is COPPA?

A: COPPA is the Children's Online Privacy Protection Act. COPPA imposes requirements on operators of websites or online services directed to children under 13, and on operators of other websites or online services that have actual knowledge that they are collecting personal information from a child under 13 years of age. For more information about COPPA [visit this website](#).

Q: How does COPPA apply to Cisco Spark and WebEx?

A: Cisco Spark and WebEx are online services and are available via a web interface. Per COPPA, students under the age of 13 must have parental or guardian consent prior to using online services. Parents or guardians must read and agree to the Cisco Privacy Policy and the Cisco Spark Supplement on the child's behalf prior to use. The school districts deploying Cisco Spark and WebEx are responsible for providing notices to and obtaining consents from parents/guardians prior to collecting, using and processing student personal information so that Cisco can deliver services. Parents/guardians should have the ability to request, access, correct, delete, or suppress the personal information collected from the minor children.

Links to policies and supplemental documents:

[Cisco Privacy Policy](#)

[Cisco Spark Supplement](#)

[Cisco WebEx Service Description](#)

Q: Who has access to the content my children post in Cisco Spark?

A: School administrators can set up Cisco Spark so that only students and teachers in their class can view posted content.

Q: Who has access to student personal data?

A: The administrators who oversee Spark will have access to student personal data used to set up student accounts. This personal data is shared with Cisco to allow access to Cisco Spark. To understand how Cisco handles shared personal data, consult the [Cisco Online Privacy Statement](#).

Q: Are conversations and documents shared in Cisco Spark secure and private?

A: Yes. Industry-leading end-to-end encryption ensures all messages and content remain secure and available at all times. With Cisco Spark, your data is secure and private.