



INDEX

A

- actions [2-4](#)
- ad hoc conference call [1-2](#)
- Advanced Features dialog box [2-5](#)
- Advanced Invitation tab [2-10, 3-14, 3-16](#)
- auto switch [3-18](#)

B

- bandwidth
 - configuring outgoing rate [3-13](#)
- block admission [3-7](#)
- block video stream [3-10](#)

C

- cascaded conferences [3-16](#)
 - create [3-16](#)
 - invite participants [3-16](#)
 - view participants [3-17](#)
- Change Name dialog box [3-10](#)
- Conference Control interface [2-1, 2-6](#)
 - accessing [2-2](#)
 - Advanced Invitation tab [3-14](#)
 - creating conferences [3-3](#)
 - Moderator-level options [3-3](#)
 - online help [3-2](#)
 - refresh [3-2](#)
 - screen elements [2-7](#)
 - terminate conference [3-19](#)
- conference description [2-3](#)
- conference ID number [1-2, 2-3](#)

- conference layouts See layouts
- Conference List window [2-3](#)
- conference procedures
 - access Conference Control interface [2-1, 2-2](#)
 - becoming a Moderator [3-3](#)
 - block admission [3-7](#)
 - block video stream [3-10](#)
 - change conference layouts [3-18](#)
 - change participant name [3-10, 3-11](#)
 - change participant view [3-9](#)
 - change volume [3-8](#)
 - configure outgoing bandwidth rate [3-13](#)
 - create a sub-conference [3-9](#)
 - create cascaded conference [3-16](#)
 - create conferences from Conference Control interface [3-3](#)
 - create conferences from Create Conference window [2-5](#)
 - dial from [1-4](#)
 - disable auto-switch [3-18](#)
 - disable dynamic layouts [3-17](#)
 - disconnect inactive conference [2-6](#)
 - display name in video layout frame [3-18](#)
 - enable auto-switch [3-18](#)
 - enable dynamic layouts [3-17](#)
 - exit Create Conference window [2-6](#)
 - invite from SIP endpoint [1-4](#)
 - invite multiple H.323 endpoints [1-3](#)
 - invite operator to join [3-4](#)
 - invite participants to a cascaded conference [3-16](#)
 - invite using advanced settings [3-14](#)
 - invite using quick invite [3-14](#)
 - join ad hoc conference with H.323 endpoint [1-2](#)
 - join ad hoc conference with SIP [1-3](#)

- join conference with any IP endpoint [1-5](#)
- join T.120 data conference [3-4](#)
- mute audio connection [3-6](#)
- reconnect participant [3-7](#)
- remove participant from conference [3-8](#)
- sign out from a conference [3-19](#)
- start ad hoc conference with H.323 endpoint [1-2](#)
- start ad hoc conference with SIP [1-3](#)
- start conference with any IP endpoint [1-5](#)
- stop moderation [3-3](#)
- terminate conference [3-19](#)
- unmute [3-6](#)
- view a cascaded conference [3-17](#)
- view participant information [3-13](#)
- view statistics [3-13](#)
- conference statistics [3-13](#)
- Create Conference window [2-6](#)
 - create conference [2-4](#)
 - screen elements [2-4](#)
 - terminate conference [2-6](#)
- creating conferences
 - from the Conference Control interface [3-3](#)
 - from the Create Conference window [2-4](#)

D

- data collaboration
 - set up a T.120 conference [3-4](#)
- deleting participants [3-8](#)
- dialing conventions
 - IP-based endpoints [1-5](#)
 - SIP endpoints [1-3](#)
- dial-in See ad hoc conference call
- disconnect inactive conference [2-6](#)
- DTMF
 - conference control [1-6](#)
 - control signals [1-6](#)
- dynamic layouts [3-17](#)

E

- Edit View dialog box [3-15](#)
- encryption [2-4, 2-9](#)

H

- H.323 endpoints
 - inviting [1-3](#)
 - joining ad hoc [1-2](#)
 - starting ad hoc [1-2](#)

I

- invite
 - cascaded conferences [3-16](#)
 - from SIP endpoint [1-4](#)
 - multiple participants with single dial string [1-3, 1-4](#)
 - operator to join a conference [3-4](#)
 - using advanced settings [3-14](#)
 - using quick invite [3-14](#)
- invite sign [1-3](#)
- IP-based endpoints
 - dialing conventions [1-5](#)

L

- layouts
 - changing [3-18](#)
 - display name in video layout frame [3-18](#)

M

- media types [2-3](#)
- Moderator
 - becoming a Moderator [3-3](#)
 - stopping moderation [3-3](#)
- mute [3-6](#)

O

online help

Conference Control interface [3-2](#)

P

participant

audio in [3-6](#)audio out [3-6](#)change participant view [3-6](#)current number of [2-3](#)data sharing [3-6](#)name [3-5, 3-10, 3-11](#)number [3-6](#)status [3-5](#)video display [3-6](#)video image [3-6](#)view [3-9](#)participant call information [3-11](#)Participant List tab [2-9, 3-5, 3-16](#)

QQualiVision [2-10](#)quick invite [3-14](#)

Rreconnect participants [3-7](#)remove participants [3-8](#)

SSelect sub-conference dialog box [2-10, 3-9](#)service prefix number [1-2](#)sign out [2-6, 3-19](#)

SIP endpoints

dialing conventions [1-3](#)dialing from [1-4](#)inviting [1-4](#)joining ad hoc [1-3](#)starting ad hoc [1-3](#)Statistics tab [2-10](#)sub-conference [3-9](#)create [3-9](#)

T

T.120

set up a data collaboration conference [3-4](#)

terminate

conference [3-19](#)inactive conference [2-6](#)

Uunattended multi-point conferences [1-2](#)unmute [3-6](#)

user types

administrators [2-3](#)conference participants [2-3](#)Moderators [2-3](#)operators [2-3](#)

VVideo Quality Classification dialog box [3-10](#)

viewing

conference statistics [3-13](#)online help [3-2](#)participant names [3-18](#)participants in cascaded conference [3-17](#)volume [3-8](#)

