

MeetingTime Recording Disk Space Determination

Document ID: 50029

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Introduction

This document discusses how to roughly estimate the amount of recording disk space that is on the Cisco MeetingPlace Server.

Prerequisites

Requirements

There are no specific requirements for this document.

Components Used

The information in this document is based on Cisco MeetingTime, all versions.

The information in this document was created from the devices in a specific lab environment. All of the devices used in this document started with a cleared (default) configuration. If your network is live, make sure that you understand the potential impact of any command.

Conventions

For more information on document conventions, refer to the Cisco Technical Tips Conventions.

Procedure

This procedure provides an estimate of recording space allocation, but does not provide a 100 percent-accurate figure.

Complete these steps:

1. From the Cisco MeetingPlace server, log in as technician, and issue the **hwconfig** command-line interface (CLI) command.

The command output shows you the size of the hard drives. A 4-GB hard drive provides 110 hours (6600 minutes) of recording time. There are approximately an additional 60 hours of recording space on the system driver.

Look for this value to be roughly the same as that which the Total Available Disk Capacity reports in

Step 4 of this procedure. A usage statistics number that is substantially lower than the number in the **hwconfig** command output can indicate a problem with a drive. You can have a drive failure or an incorrect drive installation.

2. From Cisco MeetingTime, click the **Configure** tab, then choose **Scheduling Parameters > # days to retain**.

Check the "# days to retain" recordings. A high number of days indicates the use of excessive recording space.

3. From Cisco MeetingTime, click the **Configure** tab, then choose **Server Configuration > Max Recording Space (min)**.

Check the Max Recording Space. This figure shows the maximum number of minutes that you have allocated to past, current, and future meeting recordings. The "# days to retain" sets the number of days that these recordings use as a basis. See Step 2 for more information on "# days to retain".

A high number of minutes indicates little space that is available to record guest names, attachments, profile names, agendas, meeting messages, and custom prompts.

4. From Cisco MeetingTime, click the **System** tab, and choose **View Disk Usage Statistics**.

This action runs the View Disk Usage Statistics report.

- ◆ The Total Available Disk Capacity displays the total minutes that are available on the system disk and the voice drives. Total Available Disk Capacity - Max Recording Time = the minutes that are available for attachments, agendas, guest names, and others.
- ◆ The Meeting Recording minutes indicate the number of minutes that you have used to date. This amount does not include any future meetings for which you have reserved recording space.
- ◆ The Future Recording space largely defines the amount of recording space that is available today. The Future Recording value is difficult to report because the value varies with time. The amount of space that is available for meetings today can be more or less than the space available for a meeting that is in two weeks. Reservations determine if more or less space is available. Because this computation is not easy to perform, there is no report generation.

As an example, suppose that you schedule a 2-hour recurring meeting to be held daily for 60 days. The recurring meeting starts 30 days from now. If the "# days to retain" is 30 days, the meeting reserves no time for today, 2 hours for tomorrow, and 4 hours for the next day. This reservation schedule continues until, after 30 days, the meeting reserves 60 hours. For the next 60 days, the meeting reserves 60 hours (30 x 2). After these 60 days, the reservation declines by 2 hours each day, until the reservation reaches 0.

Related Information

- [Voice Technology Support](#)
- [Voice and Unified Communications Product Support](#)
- [Recommended Reading: Troubleshooting Cisco IP Telephony](#)
- [Technical Support – Cisco Systems](#)

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