

MeetingTime Analysis of Conference Server with Raw Meeting Details Report

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Introduction

This document explains how to determine the total number of seconds or minutes used for each Cisco MeetingTime conference server.

Prerequisites

Requirements

There are no specific requirements for this document.

Components Used

The information in this document is based on these software versions:

- Cisco MeetingTime (all versions)
- Microsoft Excel

The information in this document was created from the devices in a specific lab environment. All of the devices used in this document started with a cleared (default) configuration. If your network is live, make sure that you understand the potential impact of any command.

Conventions

For more information on document conventions, refer to the Cisco Technical Tips Conventions.

Conference Server Analysis

Complete these steps:

1. Log in to Cisco MeetingTime.
2. From the Reports tab, run the **Raw Meeting Details** report for the dates you want to analyze.
3. After the report has completed, save the file as a .csv.
4. Open the report in Microsoft Excel.
5. Sort the file by column header **PriUnitNum**.
6. Sort by the number in the PriUnitNum column to separate the information for each server.

- ◆ 1 = conference server 1
- ◆ 2 = conference server 2
- ◆ 3 = conference server 3

7. Decide what type of usage information you want to get from the data.

- ◆ Usage Minutes

- a. Sum each worksheet by the column header **TotConfPortSec**. This gives you the total conference port seconds for each conference call.
- b. Divide this number by 60 to get the usage minutes for that specific server.

- ◆ No-Show Meetings

- a. Sort each worksheet by the column header **TotConfPortSec**.
- b. Count the number of meetings that have a 0 in this column. The 0 means that no one dialed in to the call.

Related Information

- [Voice Technology Support](#)
- [Voice and Unified Communications Product Support](#)
- [Recommended Reading: Troubleshooting Cisco IP Telephony](#)
- [Technical Support – Cisco Systems](#)

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