



Quick Start Configuration: Cisco Unified MeetingPlace Basic Web Conferencing

Release 7.1

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This module describes how to quickly configure one Cisco Unified MeetingPlace Web Server for basic web conferencing. Advanced configuration instructions are available in the other topics in this guide.

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About Web Conferencing Configuration

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Configuration Restrictions

Cisco Unified MeetingPlace Web Conferencing deployments that are customized beyond the built-in configuration capabilities of the product, or beyond the documented configuration settings, procedures, or instructions, are not supported by Cisco Systems.

Examples of such customizations include, but are not limited to, the following: modifying web page templates, changing HTML or Javascript code, changing IIS running parameters or applying custom ASP pages or ISAPI filters, modifying SQL server configuration or authentication method, and modifying Windows OS security through IPSec policies and NTFS ACL.

Cisco Policy for Use of Third-Party Software

The Cisco Unified MeetingPlace Web Conferencing documentation describes the system, end user, and other requirements for the use of the Web Conferencing software. Failure to meet these requirements or the introduction of unsupported third-party products may interfere with the operation of the Web Conferencing software, and may affect Cisco support for the Web Conferencing product.

Proxy Servers

Cisco Unified MeetingPlace Web Conferencing supports most proxy servers on the market. If you are accessing it through a proxy server, set the proxy server as follows:

- Timeout value from 120 seconds to 300 seconds.
- Cache expiration policy set to “Explicit Expiration Information Only.”

Related Topics

- [Configuring a Web Server Behind a Proxy, page 5](#)

Roadmap for Configuring Basic Web Conferencing

Before You Begin

- Set up your system for voice and video meetings. See the [Quick Start Configuration: Cisco Unified MeetingPlace Basic Voice and Video Conferencing](#) module.
- Make sure that you have already installed the web-conferencing licenses on the Cisco Unified MeetingPlace Application Server.

Procedure

	High-Level Task	Where to Find Instructions
Step 1	Sign in to the Cisco Unified MeetingPlace Web Administration page.	Using the Cisco Unified MeetingPlace Web Administration Page, page 3
Step 2	(Optional) Change the format of the Web Server hostname from an IP address to a hostname.	Changing the Web Server Hostname From an IP Address to a Hostname in the Configuring Cisco Unified MeetingPlace Web Conferencing Security Features module
Step 3	Set your Web Server options.	Setting Your Web Server Options, page 3
Step 4	Configure the click-to-attend links through the Cisco Unified MeetingPlace Administration Center.	Configuring Click-to-Attend Links in the Configuring E-Mail Notifications for Cisco Unified MeetingPlace module
Step 5	(Optional) Configure the Web Server if it is behind a proxy and will require connection to the Cisco WebEx meeting room.	Configuring a Web Server Behind a Proxy, page 5
Step 6	(Optional) Configure a site of multiple Web Servers.	Configuring a Site, page 5

Using the Cisco Unified MeetingPlace Web Administration Page

The Cisco Unified MeetingPlace Web Administration page allows you to complete various configuration and maintenance tasks through a convenient graphic user interface.

**Note**

When navigating within the Web Administration pages, do not use the Back button on your web browser to go to a previous page. Use the links available in the user interface instead.

Before You Begin

You must have a Cisco Unified MeetingPlace profile with System Manager privileges to access this and all subsequent web administration pages.

Procedure

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- Step 1** Sign in to the end-user web interface by using your System Manager-level profile.
 - Step 2** Select **Admin**.
 - Step 3** Select an option on the Administration page to begin configuration.
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Setting Your Web Server Options

From the Web Server administration page, you can configure features and functionality for local Web Servers. This includes enabling Secure Sockets Layer (SSL), Web Server Authentication, and configuring denial-of-service handling, which provides for better performance at the capacity threshold of the server.

The customizations you select on the local Web Server override functionality that is normally allowed by individual class-of-service or meeting console permissions.

Procedure

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- Step 1** Sign in to the end-user web interface.
 - Step 2** Select **Admin**.
 - Step 3** Select **Web Server**.
 - Step 4** Scroll down to the “View” section of the screen.
 - Step 5** Select the name of the Web Server that you want to configure.
This populates the “Edit” section of the screen with predefined settings.
 - Step 6** Configure the following parameters in the “Web Server Specific” section.



Note The Web Server hostname was populated during the Cisco Unified MeetingPlace Web Conferencing installation. The Hostname [Home Page] was assigned the first IP address in the Operating System. The Hostname [Web Conferencing] was assigned the second IP address in the Operating System. You should not need to redefine these unless you want users to be able to access the Web Server by using the fully qualified domain name (FQDN) of the server or you plan to configure SSL for this server. If enabling SSL, you must use hostnames rather than IP addresses.

- [Require SSL](#)
- [Trust Web Server Authentication](#)
- [Max Concurrent Web Conference Users](#)
- [Performance Tuning](#)
- [Verbose Logging](#)

Step 7 Configure the “Web Server Customization Values” section.

- Select **Yes** to enable a feature.
- Select **No** to disable a feature.
- Select **(Site Default)** to synchronize the feature on this Web Server with that already configured for the site.



Note You can configure site information on the Site administration page.

Step 8 Select **Submit**.

Related Topics

- [Changing the Web Server Hostname From an IP Address to a Hostname](#) in the [Configuring Cisco Unified MeetingPlace Web Conferencing Security Features](#) module
- [Field Reference: Web Server Specific Fields](#) in the [Web Administration References for Cisco Unified MeetingPlace](#) module
- [Field Reference: Web Server Customization Values](#) in the [Web Administration References for Cisco Unified MeetingPlace](#) module
- [Configuring a Site, page 5](#)
- [Configuring User Authentication for Cisco Unified MeetingPlace Web Conferencing](#) module
- [Configuring Shared Storage](#) in the [Configuring the Cisco Unified MeetingPlace Web Server for Optimal Data Storage](#) module
- [How to Configure Secure Sockets Layer](#) in the [Configuring Cisco Unified MeetingPlace Web Conferencing Security Features](#) module
- [Configuring External Access to Cisco Unified MeetingPlace Web Conferencing](#) module
- [Installing Cisco Unified MeetingPlace Web Conferencing in a Load-Balancing Configuration](#) module in the *Installation, Upgrade, and Migration Guide for Cisco Unified MeetingPlace Release 7.1* at http://www.cisco.com/en/US/products/sw/ps5664/ps5669/prod_installation_guides_list.html

Configuring a Web Server Behind a Proxy

Complete this procedure if you are configuring a Cisco Unified MeetingPlace Web Server behind a proxy and plan to connect to the Cisco WebEx meeting room.

Procedure

- Step 1** Open an Internet Explorer browser window.
 - Step 2** Select **Tools > Internet Options > Connections**.
 - Step 3** Select **LAN Settings**.
 - Step 4** Check **Use a Proxy server for your LAN**.
 - Step 5** Check **Bypass proxy server for local addresses**.
 - Step 6** Select **Advanced**.
 - Step 7** Enter your proxy information and exceptions for local connections.
 - Step 8** Select **OK**.
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Related Topics

- [Proxy Servers, page 2](#)

Configuring a Site

Procedure

- Step 1** Sign in to the end-user web interface.
- Step 2** Select **Admin**.
- Step 3** Select **Site**.
- Step 4** From the “View” section of the page, select the name of the site you want to configure.
Information about this site populates the “Edit” section of the page.
- Step 5** Select field options to configure the site.

The [Site Name](#) entry on the Site administration page must match the Web Server Name entry on the Web Server administration page. This must be consistent for each site. If these entries do not match, searches will not display the same site name.



Note The “Warn before Rolling onto Site” field is part of the WebConnect feature and is not supported in this release.

- Step 6** Select **Yes** for all parameters in the Site Customization Default Values section.
Choosing Yes synchronizes all of the Web Servers in this site to share the same parameters.
- Step 7** Select **Submit**.

- Step 8** Repeat [Step 4](#) through [Step 7](#) for each remaining site listed in the “View” section of the Site administration page.
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Troubleshooting Tips

To delete a site from your image, select it and select **Delete**. You can only delete external sites from an image.

Related Topics

- [Field Reference: Site Configuration Page](#) in the [Web Administration References for Cisco Unified MeetingPlace](#) module