



**Step 2.**从上述csv文件，请保证包含UMS帐户需要从交换被移植到办公室365的仅那些用户。例如，从被导出的CSV文件，第一个用户测试已经使用办公室365，因此从csv文件去除此。

1	Subscriber	ServiceDisplayName	OptionalServiceAccountID	UMEmailAddress	EmailAddress	EnableCalendar	EnableMail	EnableMessages	EnableTasks	IsPrimary	LoginType	UserId	UserProfileNumber
2	deepak	Exchange-2010	74d72040-4179-	deepak@dkumar		0	1	0	1	0	0		
3	FANIS	Exchange-2010	34427aca-b989-	fanish@dkumar		0	1	0	1	1	0		
4	deepman	Exchange-2010	02e7bd35-f08a-	deepman@dkumar		0	1	0	1	1	0		
5	melbin	Exchange-2010	dea09935-da7f-	melbin@dkumar		0	1	0	1	1	0		
6													

第 3 步：在csv文件上请使用由批量管理工具删除用户Exchange-2010现有的UMS帐户。

连接到Tools>批量管理工具和下选择操作检查删除，下面然后请选择对象类型检查统一消息帐户。在此以后，请访问包含仅那些用户，UMS帐户需要被删除)的上述csv文件(并且点击Submit，如镜像所显示，：

The screenshot shows the Bulk Administration Tool interface. At the top, there are buttons for 'Submit', 'Cancel', and 'Display Last Operation'. Below this, the 'Select Operation' section has radio buttons for 'Create', 'Update', 'Delete' (which is selected), and 'Export'. A checkbox 'Do Not Delete Users With Items in Their Mailboxes' is checked. The 'Select Object Type' section has radio buttons for 'Users', 'Users with Mailbox', 'System Contacts', 'Distribution Lists', 'Distribution List Members', and 'Unified Messaging Accounts' (which is selected). The 'Select File' section shows a 'CSV File (UTF-8 or UTF-16 encoding only)\*' field with a 'Browse...' button and the filename 'All\_UM\_Accounts.csv'. Below it, a 'Failed Objects Filename\*' field contains 'failed.txt'. At the bottom, there are buttons for 'Submit', 'Cancel', and 'Display Last Operation'.

如果所有用户UMS帐户成功删除，您应该获得通知：

“完成的批量管理工具。成功的编号：4，故障的编号：0”

第 4 步：现在您需要创建UMS占办公室365。打开上述CSV文件并且做这些变动：

- 给与UMS为办公室创建的服务帐户客户名的第2列ServiceDisplayName改名365。
- 留下第3个列OptionalServiceAccountID空白。

1	Subscriber	ServiceDisplayName	OptionalServiceAccountID	UMEmailAddress	EmailAddress	EnableCalendar	EnableMail	EnableMessages	EnableTasks	IsPrimary	LoginType	UserId	UserProfileNumber
2	deepak	Office-365		deepak@dkur		0	1	0	1	0	0		
3	FANIS	Office-365		fanish@dkum		0	1	0	1	1	0		
4	deepman	Office-365		deepman@dk		0	1	0	1	1	0		
5	melbin	Office-365		melbin@dkur		0	1	0	1	1	0		
6													

步骤5.创建使用在csv文件上的用户办公室365 UMS帐户。

连接到Tools>批量管理工具如镜像所显示，并且检查创建下选择操作，然后选择统一消息帐户下选择对象类型。现在请访问上述csv文件。

Bulk Administration Tool Refresh Help

Submit Cancel Display Last Operation

**Select Operation**

Create  Update  Delete  Export

Do Not Delete Users With Items in Their Mailboxes

**Select Object Type**

Users  Users with Mailbox  System Contacts  Distribution Lists  Distribution List Members  Unified Messaging Accounts

**Select File**

CSV File (UTF-8 or UTF-16 encoding only)\*  All\_UM\_Accounts.csv

Failed Objects Filename\*

Submit Cancel Display Last Operation

如果所有用户UMS帐户顺利地创建，您应该获得象这样的一个通知：

“完成的批量管理工具。成功的编号：4，故障的编号：0”

步骤6.验证用户UMS帐户是否顺利地创建。

Status ▾	Alias	Display Name	UM Service	Exchange Calendar/ Contacts	TTS	Single Inbox	MeetingPlace Scheduling and Joining	Email Address
	<a href="#">test</a>	test	<a href="#">Office-365</a>	E	E	E	N/A	test@dkumar9.com
	<a href="#">deepak</a>	deepak	<a href="#">Office-365</a>	E	DU	E	N/A	deepak@dkumar9.com
	<a href="#">FANIS</a>	ANIS, FARHEEN	<a href="#">Office-365</a>	E	E	E	N/A	fanish@dkumar9.com
	<a href="#">melbin</a>	, melbin	<a href="#">Office-365</a>	E	E	E	N/A	melbin@dkumar9.com
	<a href="#">deepman</a>	Harsh, Deepman	<a href="#">Office-365</a>	E	E	E	N/A	deepman@dkumar9.com