Search

- Search, on page 1
- Search Asset, on page 2

Search

The **Search** page allows users to locate assets across configured locations. Search results reflect the user role, category scope, and location scope configured in **User Management**.

Key features:

- **Search**: Search by asset name, tag MAC address, category name, serial number, metadata, manufacturer, and labels.
- **Quick Searches**: The **Quick searches** area displays frequently used asset searches based on your favorite categories. Use quick searches to open commonly used asset results without manually entering search criteria.

Note Quick searches are available only after you mark one or more categories (up to five categories) as favorites. If no favorite categories are configured, the **Quick searches** area displays a message that quick searches are currently unavailable.

- **Filters**: Use filters to search for assets by location, department, category, included labels, or excluded labels.
- **Show all assets in list**: Displays all assets in a table format so that you can review asset name, MAC address, category, location, department, battery, labels, and last seen.
  - **List**: Use **List** view to compare asset records and operational attributes
  - **Table settings** icon: Displays **Table density** and **Column settings**. The available options are **Compact**, **Comfy**, and **Spacious**. Shows or hides columns in the asset table. You can also reorder columns by dragging them.

Note You can pin up to four columns in the table setting.

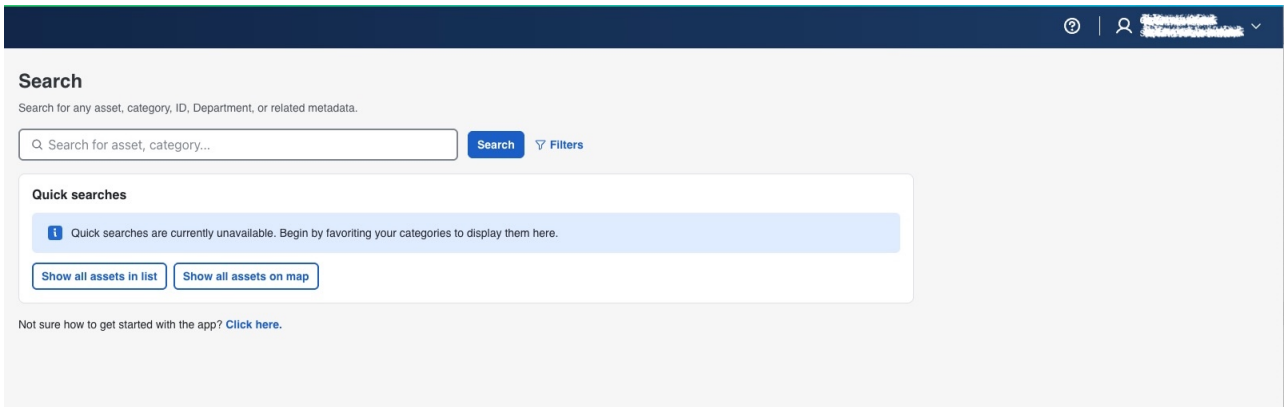
- **Show all assets on map**: Displays all assets on the map so that you can review asset locations visually within the selected location context in real time.
  - **Map**: Use **Map** view to validate asset location in building, floor, department, or filtered location context.

Search Asset

Procedure

Step 1 In the **Asset Tracker** app, click **Search**.

Figure 1: Search



Step 2 In the **Search** field, enter the asset name, tag MAC address, category, department, label, serial number, metadata, or other asset attribute.

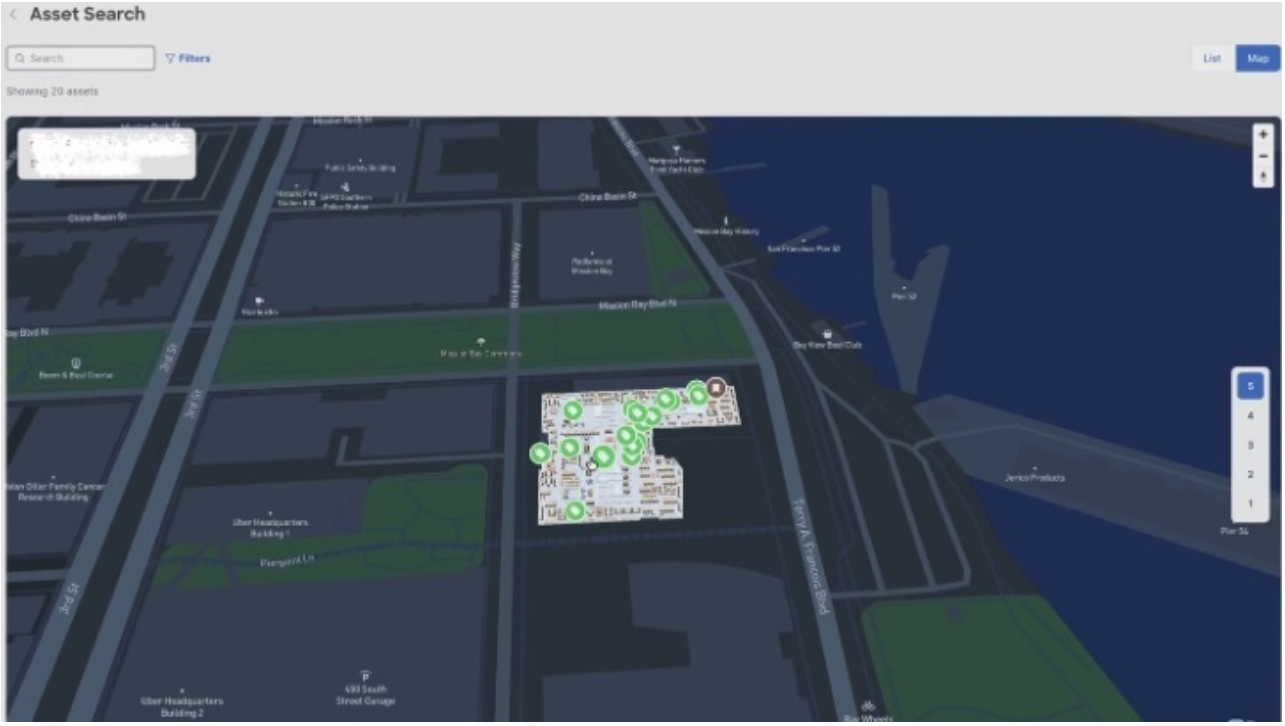
Step 3 Click **Search**.

Step 4 To refine the search results, click **Filters** and configure the required filter criteria.

Step 5 To view all assets, click **Show all assets in list**.

Step 6 To change the asset view, click **List** or **Map**.

Figure 2: Asset Search



Step 7 To review an asset in context, click the required asset from the search results.