



## Configuring Historical Reporting

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Historical reporting consists of collecting information about call and application activities and related statistics and sorts and sends the information to local or remote databases. Historical statistics database maintenance components consist of a database purging service that periodically removes older historical statistics data and a database synchronization service that simultaneously updates the local and remote databases. The remote database is typically able to store a larger amount of historical data.

Perform the following tasks from the **Historical Reporting** menu:

- [Configuring Historical Reporting](#)
- [Configuring Purge Settings](#)

## Configuring Historical Reporting

Use this procedure to configure historical reporting.

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- Step 1** Choose **Administration > Historical Reporting > Configuration**.
- Step 2** Check the box to enable historical reporting.
- Step 3** Click **Apply** to save your settings.
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## Configuring Purge Settings

Perform the following tasks from the **Purge Settings** window:

- [Configuring Purge Scheduling](#)
- [Configuring Purge Notification](#)
- [On-Demand Purging](#)

### Configuring Purge Scheduling

Use this procedure to configure the purge schedule.

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- Step 1** Choose **Administration > Historical Reporting > Purge Settings**.




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**Note** The following steps are required.

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- Step 2** The system purges the historical reporting data every day. Choose a time when the system is relatively idle. Enter in hours and minutes the time that you want the system to be purged daily. You can enter any combination of hours and minutes within a 24-hour period in HH:MM format.
- Step 3** The system periodically purges old data from the system. Enter the number of days when to purge data from the system. You can enter any number up to 1000.
- Step 4** Purge the oldest data first when the system reaches a specified percent of capacity.
- a. Enter the oldest data to purge, in number of days. You can choose any number.
  - b. Enter the percentage at which the database reaches capacity. You can choose any number up to 95.
- Step 5** Click **Apply** to save your settings.
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### Configuring Purge Notification

Use this procedure to configure purge notification settings.

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- Step 1** Choose **Administration > Historical Reporting > Purge Settings**.
- Step 2** Specify to whom to send purge notifications by entering the recipient's full e-mail address.
- The system notifies the e-mail recipient when the database size exceeds a specified percent of capacity. This step is required. Enter in number the percent at which the database reaches notification capacity. Range: 0-95.
- Step 3** Click **Apply** to save your settings.
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### On-Demand Purging

Use this procedure to enable on-demand purging.

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- Step 1** Choose **Administration > Historical Reporting > Purge Settings**.
- Step 2** Purge data older than a specified number of days by entering any number.
- Step 3** Click the **Purge Now** button.




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**Note** A warning dialog box appears alerting you that this operation is not reversible and that the action may delete historical reporting data.

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- Step 4** Select **Ok** or **Cancel** to complete the task.
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