



## Availability

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## Create Custom States

Cisco Jabber has three default messages to show availability status:

- **Available**
- **Away**
- **Do not disturb**

You can create personal status messages to replace the default messages and tell your contacts what you are doing at a glance.

### Procedure









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- Step 1** Select the status message field on the main window.
  - Step 2** Select **Custom Available**, **Custom Away**, or **Custom Do Not Disturb**.
  - Step 3** Enter a message to display.
  - Step 4** Press the **Return** key on your keyboard.  
Cisco Jabber displays your personal status message.
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## Use Grayscale Status Icons

The following table shows standard and grayscale status icons:

Standard Status Icon	Grayscale Status Icon	Status Description
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		Available
		Away
		Do not Disturb
		Offline

You can show grayscale status icons:

### Procedure

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- Step 1** Select **Jabber > Preferences**.
  - Step 2** Select **Status**.
  - Step 3** Select **Use accessible presence icons**.
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