



## Setup for Cisco WebEx Messenger

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You can set up Cisco Jabber for iPad in a cloud environment by using the Cisco WebEx Messenger Administration Tool. To learn how to use this tool, see the Cisco WebEx Messenger Administration Guide at <http://www.webex.com/webexconnect/orgadmin/help/index.htm>.

You can also [download a PDF of the documentation](#).

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## Setting Up Cisco Jabber for iPad with Cisco WebEx Messenger

Cisco recommends that you perform the tasks in this order.



### Note

This is a list of high-level tasks that may not include every aspect of your setup. Go to the individual links for more information.

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### Procedure

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- Step 1** Specify organization information.  
Go to <http://www.webex.com/webexconnect/orgadmin/help/index.htm?toc.htm?17382.htm>.
  - Step 2** Create and provision users.  
Go to [http://www.webex.com/webexconnect/orgadmin/help/index.htm?toc.htm?cs\\_user.htm](http://www.webex.com/webexconnect/orgadmin/help/index.htm?toc.htm?cs_user.htm).
  - Step 3** Set up IM and availability.  
Go to <http://www.webex.com/webexconnect/orgadmin/help/index.htm?toc.htm?17169.htm>.
  - Step 4** Set up meetings.  
Go to <http://www.webex.com/webexconnect/orgadmin/help/index.htm?toc.htm?17386.htm>.
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## Preparing User Instructions

Send an email message with the information that your users need to sign in to Cisco Jabber for iPad. The information includes the following:

- Directions to download and install the app, named **Cisco Jabber for iPad** from the App Store
- Email address for the user's account
- Directions to input email address after the user starts the application on their iPad
- Directions to access the FAQs, which users can view by selecting **Settings icon > Help > FAQs**
- Anything else you may want to communicate with your users