



## Configure Announcements

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### Announcements Overview

In Cisco Unified Communications Manager Administration, use the **Menu Resources > Announcements** menu path to configure announcements. There are two classifications of announcements:

- System Announcements—Pre-defined announcements that are used in normal call processing or provided as sample feature announcements.
- Feature Announcements—Used by features such as Music on Hold (MOH), Hunt Pilots with Call Queuing or External Call Control. You can customize your own feature announcements by uploading Cisco-provided audio files or uploading custom `.wav` files. Upload all custom announcement `.wav` files to all servers in the cluster.

#### Formats

The recommended format for announcements includes the following specifications:

- 16-bit PCM wav file
- Stereo or mono
- Sample rates of 48 kHz, 44.1 kHz, 32 kHz, 16 kHz, or 8 kHz

### Default Announcements

You can upload custom announcement `.wav` files or change the Cisco-provided file for a system announcement. However, you cannot change the announcement identifier. For example, the System announcement (VCA\_00121) is played when a caller dials an invalid number. This is commonly known as the vacant call announcement.

**Table 1: Announcements in the Find and List Announcements Window**

Announcement Identifier	Description
Gone_00126	System: Gone

Announcement Identifier	Description
MLPP-BNEA_00123	System: MLPP Busy not equipped
MLPP-BPA_00122	System: MLPP Higher precedence
MLPP-ICA_00120	System: MLPP Service disruption
MLPP-PALA_00119	System: MLPP Precedence access limit
MLPP-UPA_00124	System: MLPP Unauthorized precedence
Mobility_VMA	Please press 1 to be connected
MonitoringWarning_00055	System: Monitoring or Recording
RecordingWarning_00038	System: Recording
TemporaryUnavailable_00125	System: Temporary unavailable
VCA_00121	System: Vacant number / invalid number dialed
Wait_In_Queue_Sample	Builtin: Sample queued caller periodic announcement
Welcome_Greeting_Sample	Builtin: Sample caller greeting

## Announcements Configuration Task Flow

### Procedure

	Command or Action	Purpose
<b>Step 1</b>	<a href="#">Configure Announcement, on page 2.</a>	Configure an announcement that you can use with features, such as Music On Hold (MoH) along with Hunt Pilot call queuing or External Call Control.
<b>Step 2</b>	<a href="#">Upload a Customized Announcement, on page 3.</a>	Upload custom announcement .wav files or change the Cisco-provided file for a system announcement. However, you cannot change the announcement identifier. The customized announcements are underlined with a hyperlink and appear in the <b>Find and List Announcements</b> window of Cisco Unified Communications Manager.

## Configure Announcement

You can configure an announcement that you can use as a system announcement or as a feature announcement. A system announcement is used for call processing or for the use of sample feature announcements whereas

a feature announcement is used for specific features, such as music on hold (MOH) in association with hunt pilot call queuing or external call control.

You can modify an existing announcement or configure a new announcement in Cisco Unified Communications Manager.

### Procedure

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- Step 1** From Cisco Unified CM Administration, choose **Media Resources > Announcement**.
- Step 2** Do one of the following:
- Click **Find** and select an existing announcement to edit.
  - Click **Add New** to add a new announcement.
- Step 3** Configure the fields in the **Announcement Configuration** window. For more information on the fields and their configuration options, see the system Online Help.
- Step 4** Click **Save**.
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## Upload a Customized Announcement

You can modify a default announcement with an uploaded custom .wav file with a different announcement. When you import an audio source file, Unified Communications Manager processes the file and converts the file to the proper formats for use by the music on hold (MOH) server.



**Note** Announcements are specific to the locale (language). If your installation is using more than one language locale, you have to record each custom announcement each language as a separate .wav file and upload with the correct locale assignment. This task also requires that the correct locale package is installed on each server before uploading custom announcement .wav files for languages other than United States English.

Similar to MOH audio source files, the recommended format for announcements includes the following specifications:

- 16-bit PCM .wav file
- Stereo or mono
- Sample rates of 48 kHz, 44.1 kHz, 32 kHz, 16 kHz, or 8 kHz

You cannot update announcements that are not hyperlinked in the **Find and List Announcements** window in Unified Communications Manager. You can add customized announcements for Cisco-provided announcements that are underlined with a hyperlink in this window. For example, MLPP-ICA\_00120 and MonitoringWarning\_00055.

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### Procedure

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- Step 1** From Cisco Unified CM Administration, choose **Media Resources > Announcement**.

**Step 2** From the **Find and List Announcements** window, enter search criteria, click **Find**, and click the hyperlink for the announcement from the resulting list.

**Step 3** From the **Announcement Configuration** window, click **Upload File**.

**Step 4** From the **Upload File** pop-up window, choose the locale, enter the filename and browse to select the .wav file, and click **Upload File**.

The upload process begins and the status is updated after the processing is complete. Select **Close** to close the **Upload File** window.

**Step 5** (Optional) If you want Unified Communications Manager to play the customized announcement instead of playing the Cisco-provided announcement, check the **Enable** check box appears in the **Announcement by Locale** pane in the **Announcements Configuration** window.

If the **Enable** check box is unchecked, Unified Communications Manager plays the Cisco-provided announcement.

**Step 6** Click **Save**.

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### What to do next

Upload the announcement on each node in the cluster as the announcement files are not propagated between servers in a cluster. Browse for Cisco Unified Communications Manager Administration on each server in the cluster and repeat the upload process.