



# Managing Message Notification

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## About Message Notification

Cisco Unity Connection can call a phone or pager to notify you of new messages.

You can turn notification on and off, and change notification phone numbers for your home phone, work phone, mobile phone, and a pager.



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**Note** If you are using the Messaging Assistant web tool, you have more options and more notification devices available there. See Help in the Messaging Assistant.

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## Turning Notification to Devices On or Off

You can turn notification on and off for your home phone, work phone, mobile phone, and a pager. Turning a notification device off does not delete its settings.

## Turning Notification to a Device On or Off by Using the Phone Keypad

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- Step 1** Call and sign in to Connection.
  - Step 2** At the Main menu, select the option **Setup Options**, then **Message Settings**, and **Message Notification**.
  - Step 3** After Connection announces your notification status, follow the prompts to turn notification on or off for a pager, home phone, work phone, or mobile phone.
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## Turning Notification to a Device On or Off by Using Voice Commands

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- Step 1** Call and sign in to Connection.
- Step 2** When Connection asks, "What do you want to do," say:  
"Setup Options." (Connection temporarily switches to the phone keypad.)
- Step 3** On the phone keypad, select the option **Message Settings**, then **Message Notification**.
- Step 4** After Connection announces your notification status, follow the prompts to turn notification on or off for a pager, home phone, work phone, or mobile phone.
- Tip** To switch back to using voice commands, keep pressing \* until you hear the "Voice Command Conversation" prompt.
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## Changing Notification Phone Numbers

You can change the notification number for your home phone, work phone, mobile phone, and a pager.

For phone numbers inside your organization, enter an extension. For external phone numbers, begin with any access code needed to make an external call (for example, 9). For long-distance numbers, include the applicable dialing codes (for example, 1 and the area code). Use the # key to add 1-second pauses, as necessary.

## Changing a Notification Phone Number by Using the Phone Keypad

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- Step 1** Call and sign in to Connection.
- Step 2** At the Main menu, select the option **Setup Options**, then **Message Settings**, and **Message Notification**.
- Step 3** After Connection announces your notification status, follow the prompts to change the notification number for a pager, home phone, work phone, or mobile phone.
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## Changing a Notification Phone Number by Using Voice Commands

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- Step 1** Call and sign in to Connection.
- Step 2** When Connection asks, "What do you want to do," say:  
"Setup Options." (Connection temporarily switches to the phone keypad.)
- Step 3** On the phone keypad, select the option **Message Settings**, then **Message Notification**.
- Step 4** After Connection announces your notification status, follow the prompts to change the notification number for a pager, home phone, work phone, or mobile phone.

**Tip** To switch back to using voice commands, keep pressing \* until you hear the "Voice Command Conversation" prompt.

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