



# Customize Show and Share

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- [About Customizations, page 11-1](#)
- [Procedures, page 11-2](#)

## About Customizations

There are several ways that you can customize your Cisco Show and Share site. This chapter covers the following interface customizations:

- You can reskin your site. Doing this entails any combination of:
  - Setting or resetting the theme.
  - Setting or resetting the site logo.
  - Setting or resetting the background image.
- You can choose the language in which Cisco Show and Share renders its system messages and field labels.

See the following chapters for information about other types of customization:

- If you want to **define and organize categories**, see the [“Manage Categories”](#) section on page 6-1.
- If you want to **choose featured videos**, see the [“Manage Featured Videos”](#) section on page 9-1.

# Procedures

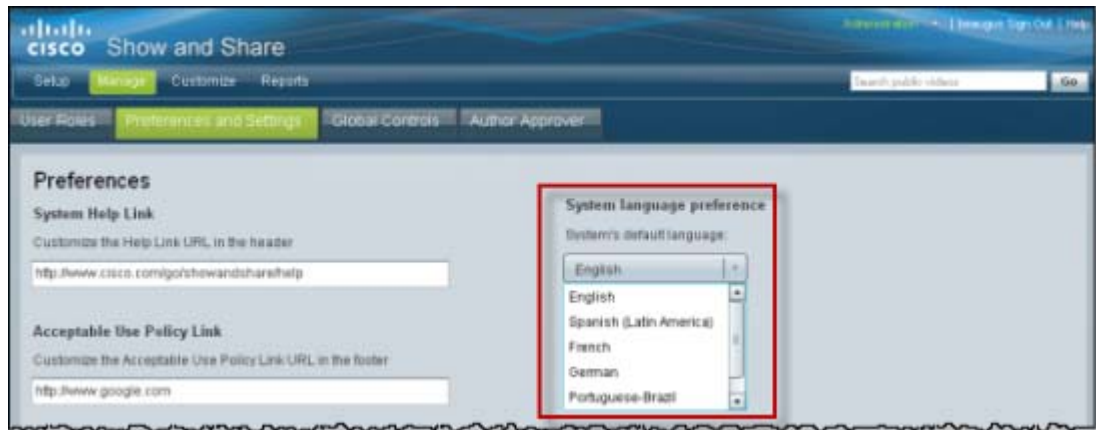
- [Choose a Language for the User Interface, page 11-2](#)
- [Select A Theme, page 11-3](#)
- [Change the Background Image, page 11-3](#)
- [Change the Site Logo, page 11-4](#)

## Choose a Language for the User Interface

The system language preference defines the language that visitors see when they first log in to Cisco Show and Share. User that are logged in can override this setting on an individual basis from their My Preferences area.

### Procedure

- Step 1** Choose **Administration** from the global navigation.
- Step 2** Choose **Manage > Preferences and Settings**.
- Step 3** In the Preferences area, choose a language from the **System Language Preference** list and then click **Apply**.








The following languages are available:

- English
- Spanish (Latin America)
- French
- Portuguese-Brazil
- Italian

## Select A Theme

The Theme applies an overall look and feel to your Cisco Show and Share site. There are five themes available:

				
<b>Ocean</b>	<b>Fire</b>	<b>Grass</b>	<b>Stone</b>	<b>Earth</b>

After choosing a theme, you can still change the site logo and background image.

### Procedure

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- Step 1** Choose **Administration** from the global navigation.
- Step 2** Choose **Customize > Skins**.
- Step 3** Choose a theme from the Select a Theme list.  
A preview of your selection appears on the right.
- Step 4** Click **Apply** to make your selection active for all users.
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## Change the Background Image

You can use the default theme background image or choose a custom background image that is shown behind the Cisco Show and Share page.

The background image that you upload must be a non-progressive JPEG. The image must be 1260 x 1024 pixels.

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- Step 1** Choose **Administration** from the global navigation.
- Step 2** Choose **Customize > Skins**.
- Step 3** Choose an option from the Background Image list.
- Choose **Use Theme Image** to use the default background image for the theme.
  - Choose **Use My Image** to upload a custom image. Click **Upload New Image** to choose a .jpg image from your computer.
- A preview of your selection appears on the right.
- Step 4** Click **Apply** to make your selection active for all users.
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## Change the Site Logo

You can use the default Cisco Show and Share logo or choose a custom logo that is shown at the top of each Cisco Show and Share page.

Any logo image that you upload must be a non-progressive JPEG, a GIF, or a PNG file. The logo size must be 398 x 46 pixels.

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- Step 1** Choose **Administration** from the global navigation.
- Step 2** Choose **Customize > Skins**.
- Step 3** Choose an option from the Header Logo list.
- Choose **Use Default Header** to use the default Cisco Show and Share logo.
  - Choose **Use My Header** to upload a custom image. Click **Upload a new header logo** to choose a .jpg, .gif, or .png image from your computer.
- A preview of your selection appears on the right.
- Step 4** Click **Apply** to make your selection active for all users.
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