



Configuring a Cisco Unified Videoconferencing Manager Prefix

A virtual room prefix consists of a Cisco Unified Videoconferencing Manager prefix and a user ID. For example, if the Cisco Unified Videoconferencing Manager prefix is 68 and a user ID is 6209, this user virtual room number is automatically set to 686209.

**Note**

The Cisco Unified Videoconferencing Manager prefix is unique for every Cisco Unified Videoconferencing Solution system.

You might need to change the Cisco Unified Videoconferencing Manager prefix for these reasons:

- To avoid a collision with existing meeting types (MCU or Gateway service IDs)
- To avoid a collision with existing H.323 room system numbers

Procedure

- Step 1** In an internet browser, enter this address:
`http://<your server IP>:8080/icm-cuvcmmr`
- Step 2** Click **Launch Configuration Tool** on the Resource Manager Configuration Tool Launch page.
- Step 3** Click **Run** in the Security window.
- Step 4** Enter the administrator login ID and password in the Resource Manager Configuration Tool window, and then click **Login**.



Note The default administrator login ID is "admin". No password is necessary by default.

- Step 5** Click the **Scheduling Settings** tab in the Cisco Unified Videoconferencing Manager Configuration Tool window.
- Step 6** Change a value in the Meeting ID Prefix field.
- Step 7** Click **Save**.
- Step 8** Click **Save** to confirm the change.
- Step 9** Click **Close** in the Cisco Unified Videoconferencing Manager Configuration Tool window.

Step 10 Click **Yes** to confirm closing the Resource Manager Configuration tool.
