Overview of the Self-Service Portal

This chapter contains the following sections:

Cisco UCS Director Self-Service Portal

Cisco UCS Director Self-Service Portal is designed to provide infrastructure services to your internal users or external customers. You and your end-users can use Self-Service Portal for self-service provisioning, monitoring, and management capabilities. With Self-Service Portal, your end-users can provision virtual machines and applications from a pool of assigned resources by using predefined policies and workflow service requests.

Logging into the Self-Service Portal

In order to create a new user to access the portal you need to create a group to which the new user is added. Once the new user is added, that person logs in using the new user login and password through the standard Cisco UCS Director login screen.

Creating a User Group

Procedure

Step 1 On the menu bar, choose **Administration** > **Users and Groups**.

Step 2 Click the **User Groups** tab.

Step 3 Click **Add**.

Step 4 In the **Add Group** dialog box, complete the following fields:

Field Name	Description
Name field	The name of the group or the customer organization. You can include special characters such as ( ). & - _ `~ $% ^ {}! '@
Description field	The description of the group or the customer organization, if required.
Code field	A shorter name or code name for the group. This name is used in VM and hostname templates.
Cost Center field	(Optional) The cost center name or number if required. This name or number represents a cost center that a group is associated with. This name can be used in a VMware System policy for the VM naming convention.
Contact Email field	The email used to notify the group owner about the status of service requests and request approvals if necessary.
First Name field	The contact's first name.
Last Name field	The contact's last name.
Phone field	The contact's phone number.
Address field	The contact's address.
Group Share Policy drop-down list	Choose the group share policy for the users in this group. This drop-down list is populated only when you have created group share policies.
Allow Resource Assignment To Users check box	If checked, the users of this group can have resources assigned to them and can own these resources. Also, these users can view resources belonging to the group. However, the resources among these users cannot be shared.

Step 5 Click **Add**.

What to Do Next

Repeat this procedure if you want to add more groups. For each group that you add, you can edit resource limits, manage tags, and customize the logo and application labels.

Adding Users

Before You Begin

Ensure that you have created a group before you add a user to it.

Procedure

Step 1 On the menu bar, choose **Administration** > **Users and Groups**.

Step 2 Click the **Users** tab.

Step 3 Click **Add (+)**.

Step 4 In the **Add User** dialog box, complete the following fields:

Field Name	Description
User Role drop-down list	Choose the role type for the user.
Group Name drop-down list	Select the group that the user will have access to. You can either select a group already available, or you can add a new group. **Note** This field is visible only when you select Service End-User or Group Admin as the user role.
MSP Organization drop-down list	Select the MSP organization that the user will manage. You can either select an organization that is currently available, or you can add a new organization. **Note** This field is visible only when you select **MSP Admin** as the user role.
Login Name field	The login name. You can include special characters such as ( ). & - _ `~ $% ^ {}! ' @
Password field	The password. **Note** If Lightweight Directory Access Protocol (LDAP) authentication is configured for the user, the password is validated only at the LDAP server, and not at the local server.
Confirm Password field	The password is entered again for confirmation.
User Contact Email field	The email address. **Note** The email address is required to notify the group owner about the service request status and to request approval.
First Name field	The first name.
Last Name field	The last name.
Phone field	The phone number of the user.
Address field	The office address of the user.

Field Name	Description
Set user disable date check box	Check this check box to set the date and time when the user account must be disabled in the system. Disabling a user account means that the user can no longer log in into the system. A week prior to this date, an email message stating that the account will be disabled is sent to the user. This automatic email message is generated and sent by the **PeriodicNotificationToUserTask** system task. On the specified date and time, the user account is disabled automatically. If the user is logged in to the system on the date specified, then the login session is terminated automatically.
Locale drop-down list	Choose a language for the system specifically for this user. By default, the language is set to English. When this user logs in, the user interface is displayed in the language you selected. This locale selection applies only to this user.

Step 5 Click **Add**.

What to Do Next

After choosing a user from the main window and then clicking **Manage Profiles**, you can optionally assign multiple roles for that user.

Examining the Interface

The Self-Service Portal graphical user interface (GUI) is composed of several buttons which lead you to specific Cisco UCS Director functions. The Cisco UCS Director Self-Service Portal GUI displays a subset of Cisco UCS Director information. For additional information refer to the Cisco UCS Director Administration Guide.

Button	Description
Catalog	Displays information on available catalogs.

Button	Description
Services	Displays available service requests. From this tab you can also create service requests, upload files. The ability to make and update payments and examine current funds is possible from this button. • Service Requests • Upload Files • Payment Information
Approvals	Displays the status of service request approvals as well as who initiated the approval, the catalog type and who authorized the approval.
Organization	Provides tabs which detail the following information: • Summary of organizational resources • Resource Limits • OS Usage • More Reports (additional reports focusing on trending data)
Virtual Resources	Provides tabs which detail the following information: • Summary of virtual resources • vDCs • Application Containers • VMs • VM Action Requests • Port Groups • DV Port Groups • Resource Pools • Datastores • Desktops • More Reports (additional reports focusing on trending data).
Physical Resources	Provides tabs which detail the following information: • vFilers • Vservers • Volume Groups • Servers • Service Profiles

Button	Description
Accounting	Provides tabs which detail the following information: • Resource accounting details • Chargeback
CloudSense™	Provides reports for a customer, group or users.