CHAPTER 14

Managing Licenses

The administration console provides the ability to upload license files to the Cisco TelePresence Exchange System and to view the status of licenses. The following sections describe how to manage licenses:

- Viewing Licenses, page 14-1
- Uploading Licenses, page 14-2

Viewing Licenses

Procedure

To view the status of Cisco TelePresence Exchange System licenses, do the following procedure:

Step 1 From the navigation pane, choose **Licensing > License Files**.

The License Files window is displayed.

Step 2 To view details for a specific license, click the name of the license.

Step 3 (Optional) To filter on the entries in the license listing, do one of the following:

- To filter by the name of the license file name, click the **T** icon in that column and then enter the file name in the panel that appears. Click **Filter**.

  Click **Cancel** in the panel to clear the defined filter.
- To filter by the installation date of the license file name, click the **T** icon in that column and then enter a start and end date in the panel that appears. Click **Filter**.

  Click **Cancel** in the panel to clear the defined filter.

Step 4 (Optional) To clear all defined filters (name and installation date), click **Clear Filters** (on the right side of the page).

Uploading Licenses

Procedure

To upload licenses to the Cisco TelePresence Exchange System, do the following procedure:

Step 1 From the navigation pane, choose **Licensing > License Files**.

The License Files window is displayed.

Step 2 To select the license file, click **Browse**.

The Choose File to Upload or File Upload window opens depending on the browser that you are using.

Step 3 Browse to the folder containing the license file, then select the license file.

Step 4 To upload the license file, click **Open**.

Step 5 To ensure the file uploads successfully, click **Verify**.