



Preface

This preface describes the audience, organization, and conventions of the *Cisco Smart+Connected Spaces User Guide*. It also references related documentation and describes how to submit documentation feedback.

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Audience

This guide is intended for the users of the Cisco Smart+Connected Spaces (Smart+Connected Spaces) solution.

Organization

Chapter	Description
Chapter 1, “Introduction”	Provides an overview of the Smart+Connected Spaces solution and its benefits.
Chapter 2, “Collaborating by Using Meeting Spaces”	Describes how to view the availability of the conference/TP rooms and book them by using the signage/IEC, Spaces Outlook Plug-in, Spaces portal for room booking, room panels, or kiosks placed at the actual resource space.
Chapter 3, “Flexible Working by Using Personalized Spaces”	Describes how to book workspaces/offices by using kiosks or the web portal for workspaces, check in to and check out of workspaces/offices, and set the workspace or office preferences.
Chapter 4, “Working with Smart+Connected Spaces Signage”	Describes the content that you can access using the Cisco Smart+Connected Spaces signage.

Conventions

Command descriptions use these conventions:

Convention	Indication
boldface font	Commands and keywords are in boldface .
<i>italic font</i>	Document titles and arguments for which you supply values are in <i>italics</i> .
Option > Option	Used to describe a series of menu options.

This document uses the following conventions:



Note

Means *reader take note*. Notes contain helpful suggestions or references to material not covered in this guide.

Related Documentation

- *Cisco Smart+Connected Spaces Installation Guide*
- *Cisco Smart+Connected Spaces Administration Guide*
- *Release Notes for Cisco Smart+Connected Spaces*

Documentation Feedback

To provide technical feedback on this document, or to report an error or omission, please send your comments to scc-docfeedback@cisco.com. We appreciate your feedback.