Site Log

The site log provides a historical record of all operation and maintenance actions performed on the router. Keep your site log at a convenient place near the router where it can be easily accessed.

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Site Log

The site log might include these entries:

- Installation progress—Make entries in the site log to record installation progress. Note any difficulties and remedies during the installation process.
- Upgrades or removal and replacement procedures—Use the site log as a record of router maintenance and expansion history.

Each time a procedure is performed on the router, update the site log to record these:

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  - Any field replaceable unit (FRU) that is installed, removed, or replaced
  - Any router configuration changes
  - Software upgrades
  - Corrective or preventive maintenance procedures performed
  - Intermittent problems
  - Related comments

A sample site log format is provided in the next page. You can make copies of the sample, or design your own site log page to meet the customized needs of your site and equipment.

Date	Description of Action Performed or Symptoms Observed	Initials