



About the Configuration Overview Screen

The **Configuration Overview** screen is the home page of the administration site and provides a list of customers and the stage they are in the provisioning process.

The main stages of provisioning include:

- **Start Provisioning:** CCA provisioning information has not been provided. Start with generating the Letter of Agency (LOA) and providing circuit information.
- **Provisioning in progress:** CCA Provisioning is in progress but all the provisioning information has not yet been provided.
- **Provisioned:** all the CCA provisioning information has been provided and approved and the remedy ticket has been created.

In this screen, you can see at a glance what stage every customer in the system is at. You can also view just one customer's details by selecting the customer name from the drop-down list at the very top left of the screen.

The **View** drop-down at the top of the screen filters the customers by the specific stage they are at in provisioning. For example, to view customers who still need Network Peering information added, select **Network Peering** from the drop-down.

When all customers are displayed in the **Configuration Overview** screen, to view a specific customer details, select the arrow next to the customer name. This displays the details and walks you through, step-by-step, the provisioning of the customer. What stage each step in the provisioning is at is indicated by a colored dot:

- Red indicates the step needs to be completed.
- Yellow indicates the step has been started but is not yet completed. For example, if you are creating production sites, you may be waiting for approval for Cisco before this step is considered complete.
- Green indicates the step is complete and you can move onto the next step.

Blue hyperlinked text in the customer details indicates a link to a screen to enter customer provisioning details. For example, the very first step is indicated by the blue text **Circuits and LOA**. When you select this text, the **Circuits and LOA** screen is opened where you can enter the customer Peering Connection/Datacenter Information and generate a LOA and Circuit Requirements document.

