

How can I edit the local virtual account name in Cisco License On-Prem (CLP) deployment?

Introduction

This document provides a step-by-step guide for editing a name of a local Virtual Account (VA) within the Cisco License On-Prem (CLP) portal. Local Virtual Accounts allow you to organize and manage your license inventory effectively within your On-Prem deployment.

Video

The purpose of this content is to share information for educational and/or informational use. You may choose to watch the video or read the content below-both provide the same material, so feel free to engage with whichever format you prefer.

Prerequisites

Before you start, ensure that you have the following:

- A Cisco Smart Account.
- A valid Cisco.com (CCO) User ID and password with access to the relevant Smart or Virtual Account.
- Access to Cisco License On-Prem (CLP) Portal.

Steps

Step 1: Access the Cisco License On-Prem (CLP) portal at: https://<IP_Address>:8443/admin/#/mainview.

Step 2: Navigate to the *Licensing workspace* from the left-hand menu.

Step 3: Select the appropriate *On-Prem Account* from the *On-Prem Account tab*.

Step 4: Once the account is selected, additional tabs will appear in the left-hand menu. Navigate to the *On-Prem Account Management* Tab.

Step 5: Select the *Local Virtual Account Tab* under On-Prem Account Management.

Step 6: Click the *hyperlink* of the Local Virtual Account that you want to rename.

Step 7: On the Local Virtual Account Overview page, update the account name and click *Save*.

Step Results: The selected Local Virtual Account is successfully renamed.

Troubleshooting

For External Customer/Partner Use Only: Follow these instructions to resolve your issue. If you need further assistance, please initiate a request for License Support via [Cisco Support Case Manager](#).