How can I generate a license authorization code, in Cisco License Central (CLC)?

Introduction

This document explains how to generate a license authorization code in Cisco License Central (CLC).

Video

The purpose of this content is to share information for educational and/or informational use. You may choose to watch the video or read the content below-both provide the same material, so feel free to engage with whichever format you prefer.

Prerequisites

Before you start, ensure that you have the following:

- Active Cisco.com account

- Access to the smart account in which the device exists

- Reservation Request Code/ Device details

- The user accessing Cisco License Central must have at least one of the following:

- Smart Account User/Admin

- Virtual Account User/Admin

Steps

Step 1: Go to [Cisco Software Central](#) and log in with your Cisco.com credentials.

Step 2: Click on Access Cisco License Central under the Cisco License Central section.

Step 3: Enter your Smart Account or use the Search function to find it.

Step 4: Navigate to the left menu bar, click the *Licensing* tab.

Step Results: The dashboard provides a consolidated view of all the licenses associated with the Smart Account.

Step 5: Use the search bar to locate the Licenses by License name.

Step 6: Select the License, then in the rightmost column, click the 3 dots and select *Generate license authorization from the drop-down.*

Or

Step 6: Click on the license name hyperlink -> in the top right corner, click on the *Generate license authorization* button.

Step Results: Generate License Authorization screen will be displayed.

Note: You can also choose multiple licenses for generating authorization code, but all selected licenses should be compatible with the same product type.

Step 7: In the Add Devices page, click on the *Add devices* dropdown button and select

- By device identifier – you will be asked to provide device details like Serial Number, Product ID or UUID. If you have multiple devices, you can also upload .XLSX format file up to 20 MB. You can download a CSV template for the format.

or

- By Reservation Request Code – you must enter the Reservation Request Code manually in text, or you can upload a file. Reservation Request Code - This code will be available on the device CLI using the commands. You can follow the product guide for specific device commands and a step-by-step process to get the Reservation Request code.

Note: You can add more than one device if you have selected multiple licenses by clicking on +Add another device.

Step 8: Enter the *Desired license quantity* in the space provided for the reservation.

Note: You can choose the Source Orders from which you are picking the quantities by clicking on the pencil icon in the Configure sources section.

Step 9: Click *Next.*

Step 10: *Select Code Format* Page will be displayed. Select a Reservation Authorization Code format: Long Code or Short Code.

Step 11: Click *Next.*

Step 12: The *Review* Screen will be displayed. You can review all the information provided.

Step 13: Click *Next.*

Step Results: *Confirmation* Page will be displayed**,** you can copy, download or email the Device Reservation Authorization Code.

Step 14: Click *Close.*

Troubleshooting

If you experience an issue during the process explained in this document, open a case in **Support Case Manager (SCM)**.

For feedback on the content of this document, please submit here.

For External Customer / Partner Use Only: These instructions are provided to help customers / partners perform the following action themselves to resolve the issue. If the customer / partner runs into issues following the instructions, please have them open a case with licensing support (https://www.cisco.com/go/scm) to help resolve.