How Can I Convert a Fulfilled Product Activation Key (PAK) to a Smart License in Smart License Manager (SSM)?

Contents

For External Customer / Partner Use Only: These instructions are provided to help customers / partners perform the action themselves to resolve the issue. If the customer / partner runs into issues in the instructions, please have them open a case with licensing support (<u>https://www.cisco.com/go/scm</u>) to help resolve. Please **DO NOT** perform these actions yourself if you are an internal Cisco resource outside of the Licensing Support team.





Before you start, ensure that you have:

- An active Cisco.com account
- Admin or User access to a target Smart Account/Virtual Account
- Access to the Smart Account to which PAK was assigned
- Device Details on which the PAK was fulfilled



Note: Since the PAK is fulfilled, converting the PAK to Smart License is not possible. Hence the Device conversion is required.

- Step 1: Go to Cisco Software Central and log in with your Cisco.com credentials.
- Step 2: Select the Smart Account from the Smart Account Selector at the top right corner
- Step 3: Click on the Manage licenses under the Smart Software Manager section
- Step 4: Click on Convert to Smart Licensing Tab

Step 5: Click Convert license tab

Step 6: Search the device using Device Identifiers(Ex- UDI)

Step 7: Find the device and click Convert licenses action

Step 8: Choose the Destination Virtual Account and Select the checkbox next to the Transaction ID

Step 9: Enter the number of licenses to be converted in Quantity to Convert Column then Click Next

Step 10: Review the details and Click Convert License

Troubleshooting:

- 1. I can locate the device for conversion, but a particular license shows not eligible for conversion? Open a Licensing case at <u>Support Case Manager (SCM)</u> using Software Licensing option.
- 2. I am getting an error when trying to convert the device. Open a Licensing case at <u>Support Case</u> <u>Manager (SCM)</u> using Software Licensing option.

If you experience an issue with this process, that you cannot address, please open a Licensing case at <u>Support Case Manager (SCM)</u> using Software Licensing option.

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