

Meraki Enterprise Agreement Workspace Guide

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Enterprise agreement onboarding

Once you purchase a Meraki Enterprise Agreement (EA), a portfolio activation specialist (PAS) may coordinate and provide a tailored onboarding experience to your team. The PAS will review your agreement and walk you through the workspace to view the license consumption across your Meraki EA dashboards.

In the meantime, you can review the [onboarding video](#) to manage your Enterprise Agreement. If you have not had an onboarding session, please reach out to your Meraki sales representative.

Creating a Meraki organization

If you do not currently have a Meraki organization, the first step to getting started is to create one. Organizations provide administrative containers for different networks, which contain similar devices like access points, switches, or security appliances. Within an organization you can create multiple networks which contain devices from different sites and locations. Multiple organizations can be linked together under a single log in by using the same username and password when creating a new account/organization.

To create an organization:



Note: If creating an additional organization as an MSP, or for more information on using multiple organizations, please reference our documentation [here](#) for specific instructions.

1. Go to dashboard.meraki.com. Recommended browsers are Google Chrome and Mozilla Firefox.
2. Click on **Create an account**.
3. Select which region your new organization is in. If none of the options match your region, choose the closest one to you. This determines where your organizations instance is hosted, and selecting the correct one helps ensure the best possible quality of service for your dashboard.
4. Fill in the fields presented.
 - **Email**– This e-mail address becomes the organization admin with have access to all of the networks created within the organization.
 - **Full Name**– The name of the person/group managing the account.
 - **Password**- The password that is used to log in to the dashboard. This must be at least eight characters long.
 - **Company**- The name of this organization in the dashboard; typically the name of the company or customer.

- **Address**- The default address for this organization. Not required.

5. Complete the reCAPCHA or other user validation displayed.

6. Click the **Create account** button once the required information is properly entered.

If your organization does not come up immediately, please use this link to [reset your password](#).

Refer to the [dashboard creation documentation](#) for further information.

Activate Enterprise Agreement licenses

The Meraki EA team will provision an EA license key on the start date of the EA. You are able to see all products you have access to in your purchased EA suite(s) in your Meraki dashboard. Consumption numbers will be available on EAWS 7 days after the EA is activated.

Keep in mind EA and non-EA licenses cannot coexist on an EA dashboard. All licenses not covered by the EA must be moved into an organization outside of the EA before it starts. Refer to our documentation on how to [move licenses and devices between organizations](#).

Meraki Enterprise Agreement dashboard

Meraki EA dashboards function similarly to co-term dashboards with a few key differences:

The license limit does not indicate entitlement numbers; consult the EA workspace for entitlements. The license limit number in the Meraki dashboard can be ignored.

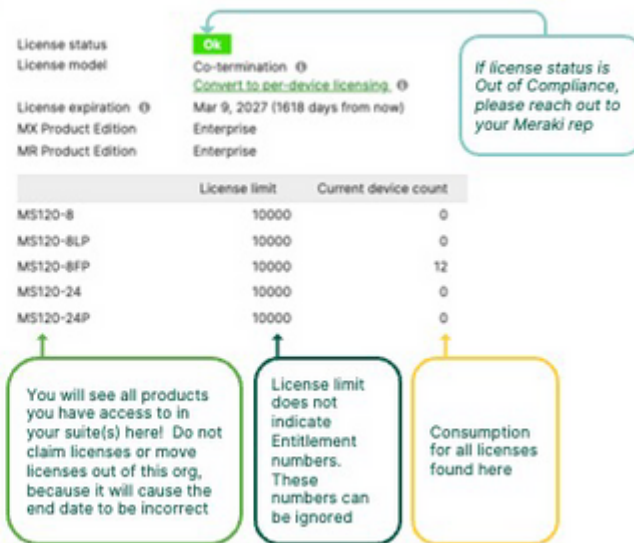
Consumption for licenses is located under **Current device count** in the Meraki dashboard and on the EA workspace. Consumption is calculated off the device count used for each device.

Do not add license keys or move licenses outside of an EA dashboard as this will invalidate the correct end date.

Meraki EA Dashboard

- Order hardware (reference the EA Deal ID in the HW only DID to avoid delays with Finance) and deploy as needed, licenses are already pre-loaded in your dashboard
- Consumption will be calculated off of the device count used for each device
- Current device count reflects the consumption
- License limit **does not** equal entitlement
- Apply software only licenses (SM, MI etc.) as you normally would
- **Do not add license keys to this org or move licenses out of this org.** This will invalidate the end date
- Inform your account team when you create a new org. They will ensure EA capabilities are added to it
- Licenses not covered by the EA must be moved out of an EA org

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Hardware deployment

Hardware can be deployed on demand once the EA license key is provisioned on your Meraki dashboard(s). Work with your partner to order hardware and deploy as needed. Claim hardware through the Meraki order # or hardware serial #s, and the corresponding EA license automatically generates.

Add additional organizations to a Meraki EA

Inform your Meraki sales representative if you want to include additional organizations to a Meraki EA. There is no maximum limit to the number of dashboards that can be included in an EA.

Enterprise Agreement renewal

Reach out to your Meraki sales representative or partner to renew your Meraki Enterprise Agreement.