

### Overview

The State of California has updated the method in accessing the Approved NVP CA Pricelist. Below is the new process in accessing the file.

- 1) Click on the following URL: <https://www.caleprocure.ca.gov/pages/LPASearch/lpa-search.aspx> or from the Cisco NVP CA web page, right rail 'Price Lists'
- 2) Click the 'Magnifying Glass' next to the Vendor Field
- 3) On the Name 1: search criteria, select from the drop down 'contains' and then enter 'CISCO SYSTEMS' in the field next to the drop down.
- 4) Click Search
- 5) Once the results display, you will click the Vendor ID, '0000000010'
- 6) On the next screen, click the BLUE search button on the bottom right corner of the screen.
- 7) On the next screen, click on 'View' on the far right column
- 8) Now scroll down and you will find the Pricelist.
- 9) Click on 'View' for which Pricelist File you wish to access.
- 10) Once the file is ready, you will see a Green Pop-Up button saying 'Download Attachment'.
- 11) Click on the Green 'Download Attachment' Button.
- 12) Another Pop-Up will appear and you will click ok.

NOTE: This will open up the Pricelist. If the SKU is on the Price list, it will find the location. If the SKU is not found, then the SKU is likely NOT in scope and cannot be procured through the NVP contract.