



Service Description

Small Chassis Routers (or) Switches Migration Service

This Service Description is part of the Services Agreement (as defined in the [Services Guide](#)) and describes various Services that Cisco will provide to You. Capitalized terms, unless defined in this document, have the meaning in the Services Guide.

1. Summary

As part of Small Chassis Routers (or) Switches Migration Service (AS Fixed SKU: ASF-SP1-G-NGN-SUPG), Cisco will provide support to migrate/upgrade small routers (or) switches to Customers.

2. Deliverables

- Hardware & Software Analysis Report
- Master Method of Procedure (Master MoP)
- Physical Port/Interface Mapping
- Configuration Conversion
- Device Specific Method of Procedure (MoP)
- MoP Execution
- Change Verification
- Activity Report

3. Service Scope

The Scope of Service delivery is limited per project as follows:

- 1 Router / Chassis / Role
- Only fixed 1 Rack Unit (RU) / 2 Rack Unit (RU) / 3 Rack Unit (RU)
- Up to 80 ports

Below activities will be part of the Service:

- Pre-requisite questionnaire to be completed by Customer
- Hardware & Software Analysis
- Feature, configuration, scale recommendation
- Future feature check / recommendation
- Software Version and SMU [Software Maintenance Upgrade] referral
- Master Method of Procedure (MoP)
- Migration Support

4. General Project Management

4.1 Cisco Responsibilities:

- Provide a Project Management Plan (“PMP”). The PMP is a baseline document from which the Cisco PM can manage deliverables, assess progress, and manage change management issues and any ongoing questions.

5. Assessment (Hardware and Software Analysis)

5.1 Cisco Responsibilities:

- Conduct a 1 Business Day assessment workshop remotely to review Customer’s upgrade readiness, Service redundancy, high level upgrade strategy and Customer preferences for port-mapping/line card layout.
- Draft an Assessment Report for upgrading devices within the scope of migration, which includes:
 - Hardware & Software Analysis Report.
 - Validation of BOM.
 - Chassis layout to reflect HW consolidation.
- Provide Customer with the Assessment Report.
- Conduct a short remote executive presentation of the Assessment Report for Customer’s key stakeholders.

5.2 Customer Responsibilities:

- Provide any long-term feature requirements that may impact software referral.

6. Migration Plan Development

6.1 Cisco Responsibilities:

- Work with Customer to agree on Device specific port-mappings for the designated devices based on hardware consolidation.
- Provide the Method of Procedure (MoP), which is a guide for the migration engineer to perform basic tests and actions carried out prior / during the migration. The MoP provides the following:
 - Steps to migrate/upgrade existing device type as per recommended guidelines;
 - Any changes for which Customer operations staff should be alerted; and
 - Any switchover dependencies.
- Provide a device specific MoP to include:
 - Detail steps and activities performed during migration window including roll-back procedures.
 - Converted configuration based on agreed port-mappings.
 - Pre/Post Migration Change Verification procedure.
 - The MoP includes information necessary to carry out the migration/upgrade of hardware in the bill of materials identified in the MoP, as installed at the Customer location, and to verify basic operation and network is Ready for Service. "Ready for Service" means that the Customer environment, or a sub-set of it, is functioning as per the specifications documented in the MoP.
- The MoP does not include testing of application availability beyond connectivity.
- Review configured features, scale and provide recommendation / best practices to Customers.
- Review the features that Customer is planning to migrate/upgrade and provide a software referral with expertise in Cisco best practices including experience gained with other Customers having similar profiles.
- Software referral does not include Customer-specific software risk analysis or a specific software recommendation.
- Provide list of recommended SMU’s [Software Maintenance Upgrade] to be installed by Customer based on features configured.

6.2 Customer Responsibilities:

- Provide detailed procedure to reroute traffic on the device to be upgraded which will be referenced in Master MoP. Customer must ensure that the list of all traffic to be migrated at each site is accurate and provide continuous management of those Services.
- Provide Customer's migration requirements and provide the following information:
 - Certified interface specifications and requirements (e.g., cabling standards and specifications for interconnect of Cisco and Customer equipment);
 - Information on distance and interference limitations of interface cables to be used at installation; and
 - Test plan and interconnect process required by any third parties including but not limited to in country carrier/telco.
- Determine Customer's migration requirements and retain overall responsibility for any business process impact and any process change resulting from the migration Services.
- Agree with Cisco on appropriate and timely maintenance windows in advance to enable migration activities planning at each site detailed in the Migration Plan.

7. Migration Support

7.1 Cisco Responsibilities:

- Deliver device specific Migration Plan utilizing Master method of procedure (MoP) for migration.
- Provide remote Migration Support Service to assist the Customer with preparation and customization of automated pre and post migration checks per the migration.
- Cisco Engineer will NOT be part of migration window assisting Customer.
- All details needed to execute step by step migration method of procedure (MoP) as well as access to automated pre and post checks will be provided in detail as part of Master MoP.
- Once migration has been completed, Cisco will share pre & post check completion report including device specific pre/post Service status, activity logs, updated configurations in case of change to target device configuration & Cisco TAC SR (Technical Assistance Centre – Service Request) details in case of any incident encountered during the migration activity.

7.2 Customer Responsibilities:

- Customer will be responsible to execute Master Method of Procedure (MoP) step by step.
- Customer takes responsibility to check hardware, software, cables, port check, tools, licenses, traffic diversion during change window, check new hardware before insertion etc.
- Engage Cisco TAC Technical Assistance Centre) for RMA (Return Material Authorization) process in case of any hardware failures, if applicable.
- Update any related databases or Customer network tools as required and any perform end-user testing, Services/application testing, monitoring alarms and performance.
- Assist in developing action plan for correcting any issues in expected results.
- Make all corrections to installed hardware as required in mutually agreed upon action plan.



- Provide timely approval for key decisions to be taken during the upgrade/migration window, such as traffic-diversion, Line card power-down, traffic recovery and backout/rollback if required.

8. Assumptions and Exclusions

- Only Fixed 1RU/2RU/3RU chassis are covered as part of this Service.
- No modular routers are covered as part of this Service.
- Customer should take responsibility to unpack all hardware, check hardware, insert hardware in to router / remove old hardware from router, check cable, check ports, check connectivity, check accessibility, check optics, check configuration end to end, traffic shift during maintenance window, follow step by step instructions as per master MOP.
- Only product families, line card generations, route processors and switch fabrics listed as follows will be supported under this Service:
 - ASR 902/3 Series
 - ASR 900 Series
 - ASR 920 Series
 - ASR 1000 Series
 - ASR 9001 Series
 - ASR 9901 Series
 - NCS 520 Series
 - NCS 540 Series
 - NCS 1000 Series
 - NCS 2000 Series
 - NCS 4000 Series
 - NCS 4200 Series
 - NCS 5501/5502
 - Nexus 9000 Series
 - CISCO 8201/8202