

Dear Valued Customer:

As you may know there have been recent changes to export laws in Malaysia that now require local Malaysia export licenses for all 5D002 and 5D002 (controlled) Cisco product exiting Malaysia. The shipset referenced above is holding in Malaysia for a local export license.

As part of that export license, a Malaysia End User statement is required for **each ship to address**. Once the original is received, it will be valid for two years from signature date for all 5A002 and 5D002 equipment exiting Malaysia for that ship to address.

We require **the company that is the ship to address** to complete the attached form. They need only print this form on their letterhead (all pages), following the instructions below, and when approved by the Cisco Export Team, provide **two original** copies to the Cisco address listed below.

Instructions:

- 1) **Please print the form on the Ship to address letterhead paper**- all pages must be printed on company letterhead that matches the Ship To address
  - a. If the letterhead does not exactly match the ship to address, we will ask you to complete Step 5
- 2) **VALUATION AND COUNT OF PRODUCT SHIPPED FROM MALAYSIA page -1-** We have populated this for you, the requirement is that you not exceed this count in 2 years, not that you meet this count in two years
- 3) **COMPANY STAMP/CHOP page -2-**
  - a. **We have a Company Stamp/Chop** - If you have a Company Stamp, affix the stamp in the Company Stamp area
  - b. **We do not have Company Stamp/Chop** - If you do not have a Company Stamp/Chop, Check "We declare we do not have a Company Stamp" box
- 4) **SIGNATURE LINES PAGE -2-**
  - a. You must sign the Document
  - b. Date the Document
  - c. Print your name in BLOCK LETTERS
  - d. Print your Title in BLOCK LETTERS
  - e. Print your Email address in BLOCK LETTERS
  - f. Print your Company's web address in BLOCK LETTERS
  - g. Print your phone number
  - h. Print your FAX number
- 5) **LETTERHEAD DOES NOT MATCH THE SHIP TO ADDRESS DECLARATION page 3** – If the letterhead and Ship to addresses do not match, explain why they do not match in very simple terms, sign and date that form [if letterhead matches the ship to address, ignore this step and please delete this page]
  - a. **Same person must sign the entire document**
- 6) **WEB ADDRESS DOES NOT MATCH or NO WEB ADDRESS – Page 3** – if the web address does not match the letterhead or if the company does not have a WEB address, or the web address does not match the letterhead explain why they do not match in very simple terms, sign and date that form [if letterhead matches the ship to address, ignore this step and please delete this page]
  - a. **Same person must sign the entire document**

- 7) **UPON COMPLETION** – scan the documents and email them to [exportops@cisco.com](mailto:exportops@cisco.com), [ecra-forms@cisco.com](mailto:ecra-forms@cisco.com);
- 8) We will review the emailed copy – and send you our approval or request for changes
- 9) **APPROVED FORMS** – we will instruct you to send two signed original copies to:

Cisco Export Operations  
Cisco Systems  
Mail Stop SJC09/2/3  
170 West Tasman Drive  
San Jose, CA, USA, 95134

If you have any questions please visit our web site at [http://www.cisco.com/web/about/doing\\_business/legal/global\\_export\\_trade/export\\_hold/trade\\_processes.html](http://www.cisco.com/web/about/doing_business/legal/global_export_trade/export_hold/trade_processes.html) or contact [exportops@cisco.com](mailto:exportops@cisco.com)

Thank you for your cooperation. Orders for this address will remain on export hold until this form is accurately completed and accepted.

Kind Regards,  
Cisco Export Team