Cisco Headset 561 and Cisco Headset 562 with Standard Base
For Cisco IP Phone 8811, 8841, 8845, 8851, 8861, 8865, and 8865NR on Cisco Unified Communications Manager

**Headset LED status indication**

<table>
<thead>
<tr>
<th>Status</th>
<th>LED Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incoming Call</td>
<td>Blinking red</td>
</tr>
<tr>
<td>Active Call</td>
<td>Steady red</td>
</tr>
<tr>
<td>Headset paired with dock</td>
<td>White LED blinking every 4 seconds</td>
</tr>
<tr>
<td>Headset and dock not paired</td>
<td>White LED blinking rapidly</td>
</tr>
</tbody>
</table>

**Base LED status indication**

<table>
<thead>
<tr>
<th>Status</th>
<th>LED Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Battery strength</td>
<td>LEDs show solid as battery charges</td>
</tr>
<tr>
<td>System updating</td>
<td>LEDs blink in sequence from left to right</td>
</tr>
<tr>
<td>Headset and dock not paired</td>
<td>All LEDs blinking</td>
</tr>
</tbody>
</table>

**Call Indication**

<table>
<thead>
<tr>
<th>Status</th>
<th>LED Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incoming call</td>
<td>Blinking green</td>
</tr>
<tr>
<td>Active call</td>
<td>Steady green</td>
</tr>
<tr>
<td>Muted call</td>
<td>Steady red</td>
</tr>
</tbody>
</table>
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Quick Reference Guide

Turn on/off your headset
Hold  for 4 seconds.
You will hear a tone indicating headset status.

Make a call
Press  .

Put a call on hold
Press  .

End a call
Hold  for 2 seconds.

Reject a call
Press  twice.

Adjust your volume
Press  .

Mute yourself on a call
Press  .

Unmute yourself on a call
Press  again.

End a call and answer an incoming call
1. Hold  for 2 seconds.
2. Press  .

End a call and resume a held call
1. Hold  for 2 seconds.
2. Select the call you would like to resume.
3. Press  .

Put a call on hold and resume a call
1. Press  .
2. Optional: Select the call you would like to resume.
3. Press  again.

Put a call on hold and answer an incoming call
Press  .

Adjust your bass and treble (USB only)
1. Press Applications  .
2. Select Accessories > Cisco Headset.
3. Press Setup and select Speaker > Tuning.
4. Press the Navigation cluster, left or right, to adjust the tuning.

Test your microphone (USB only)
1. Press Applications  .
2. Select Accessories > Cisco Headset.
3. Press Setup and select Microphone > Test.
4. Press Record and speak into the microphone.
5. Press Stop rec when you finish speaking.
6. Press Play to review your test recording.

Adjust your speaker feedback (USB only)
1. Press Applications  .
2. Select Accessories > Cisco Headset.
3. Press Setup and select Speaker > Sidetone.
4. Press the Navigation cluster, up or down, to adjust the sidetone.
The sidetone is low by default.
5. Select Set to apply your settings.

Adjust your microphone volume (USB only)
1. Press Applications  .
2. Select Accessories > Cisco Headset.
3. Press Setup and select Microphone > Gain.
4. Press the Navigation cluster, left or right, to adjust the gain.

For more information, visit:
http://www.cisco.com/go/ipphones/8800
http://www.cisco.com/go/headsets