



## VM Cisco TelePresence Video Communication Server activation process

Follow this procedure to activate your Cisco TelePresence Video Communication Server software.

1. Ensure you have downloaded and installed the virtual Cisco VCS software before attempting to register your Product Authorization Keys (PAKs) that you will have received via email. The Cisco VCS software can be downloaded from <http://software.cisco.com/download/navigator.html>.
2. After the VM Cisco VCS software is installed, retrieve the 8 character serial number from the **Option keys** page (**Maintenance > Option keys**) or from the bottom right hand corner of the Cisco VCS web interface.

The screenshot displays the 'Option keys' configuration page. It features a table with columns for 'Key' and 'Description'. Below the table are control buttons: 'Delete', 'Select all', and 'Unselect all'. The 'System information' section contains 'Hardware serial number' (highlighted with a red box as 'XXXXXXXX') and 'Active options' (0 Non Traversal Calls, 0 Traversal Calls, 2500 Registrations, Encryption). The 'Software option' section includes an 'Add option key' input field with a red '+' icon and an information icon. The footer shows system details: 'User: admin Access: Read-write System host name: int-sc-taa22 System time: 12:06 GMT Language: en\_US S/N: XXXXXXXX Version: X7.2.1', with the S/N value also highlighted by a red box.

3. Register your software and feature PAKs at the customer licensing portal to retrieve your **Release** key and any relevant **Option** keys:
  - a. Go to [www.cisco.com/go/license](http://www.cisco.com/go/license) and sign in.
  - b. If necessary, click **Continue to Product License Registration**.
  - c. Follow the onscreen instructions to register your software PAK (with a part number prefix of LIC-SW-VMVCS), utilizing the product serial number obtained from the previous step.
  - d. Continue to register any applicable feature PAK.You will shortly receive 2 emails containing your Release and Option keys.
4. Enter your **Release key** and any **Option keys** on the **Option keys** page (**Maintenance > Option keys**) on the Cisco VCS web interface.
5. Restart the Cisco VCS (**Maintenance > Restart options**).  
Note that only one restart is required after the release key and option keys have been entered.