



VM Cisco TelePresence Conductor activation process

Follow this procedure to activate your Cisco TelePresence Conductor software.

1. Ensure you have downloaded and installed the virtual TelePresence Conductor software before attempting to register your Product Authorization Keys (PAKs) that you will have received via email. The TelePresence Conductor software can be downloaded from <http://software.cisco.com/download/navigator.html>.
2. After the VM TelePresence Conductor is installed, retrieve the 8 character serial number from the **Option keys** page (**Maintenance > Option keys**) or from the bottom right hand corner of the TelePresence Conductor web interface.

The screenshot shows the 'Option keys' page in the Cisco TelePresence Conductor web interface. At the top right, it says 'You are here: Maintenance > Option keys'. Below this is a table with columns: Key, Description, Status, and Validity period. Under the table are buttons for 'Delete', 'Select all', and 'Unselect all'. There are three main sections: 'System information' with a 'Serial number' field containing a redacted value; 'Software option' with an 'Add option key' input field and an 'Add option' button; and 'Release key' with a 'Release key' field containing the value '5456678876849435' and a 'Set release key' button. At the bottom, a status bar shows 'User: admin Access: Read-write System host name: conductor_1 System time: 08:35 UTC' and 'S/N: [redacted] Version: XC2.2'.

3. Register your software and feature PAKs at the customer licensing portal to retrieve your **Release** key and any relevant **Option** keys:
 - a. Go to www.cisco.com/go/license and sign in.
 - b. If necessary, click **Continue to Product License Registration**.
 - c. Follow the onscreen instructions to register your software PAK (with a part number prefix of LIC-SW-CNDTR), utilizing the product serial number obtained from the previous step.
 - d. Continue to register any applicable feature PAK.You will shortly receive 2 emails containing your Release and Option keys.
4. Enter your **Release key** and any **Option keys** on the **Option keys** page (**Maintenance > Option keys**) on the TelePresence Conductor web interface.