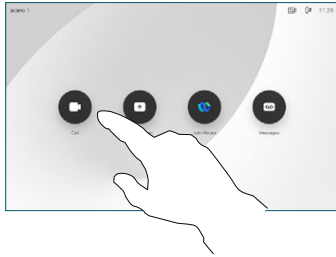


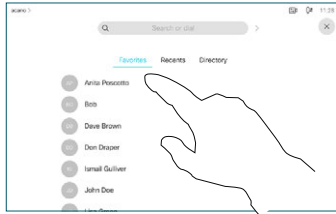
Cisco Webex Room Series Touch Controller Quick Reference Guide RoomOS 10.11

Place call from contact list

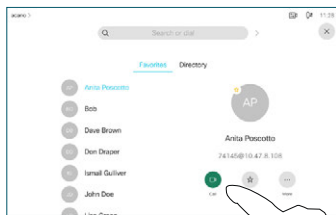
- 1 Tap the green **Call** button.



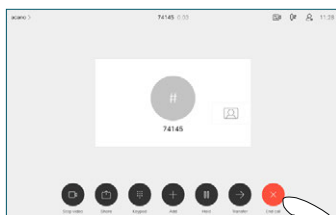
- 2 To search for someone in a specific list (Favorites, Directory or Recents), tap that list and then scroll down to locate the entry to be called.



- 3 Tap that entry to produce the green **Call** button. Then tap the green **Call** button, as shown.

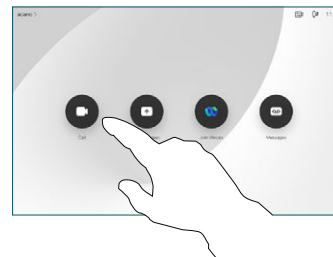


- 4 The call will now be placed.
To end the call, tap the red **End call** button.

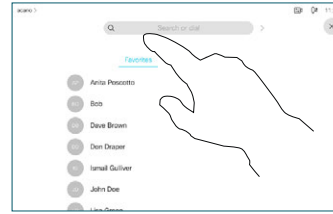


Place call using name, number or address

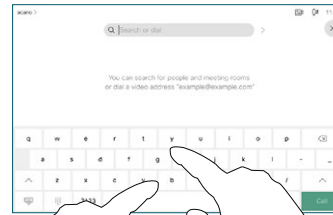
- 1 Tap the green **Call** button.



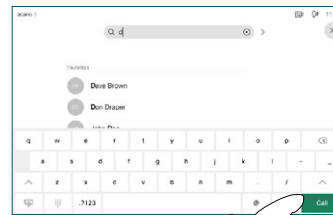
- 2 Tap the Search or Dial field. This will invoke the keyboard



- 3 Key in a name, number or address. Possible matches and/or suggestions will appear as you type. If the correct match appears in the list tap that match, otherwise keep typing.

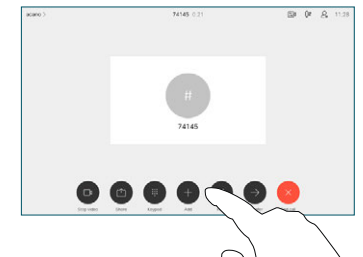


- 4 When you have typed or located whom to call, tap the green **Call** button to place the call.

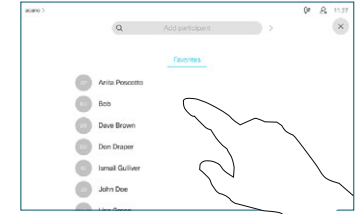


Initiate video conference

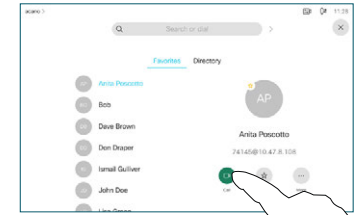
- 1 In a call tap **Add**.



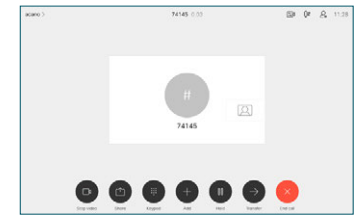
- 2 Locate whom to call, in the usual way



- 3 Place the call, in the usual way.



- 4 This new call will now be added to the existing, creating a conference.

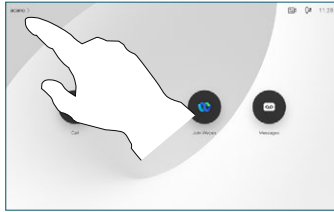


Repeat to add more people.

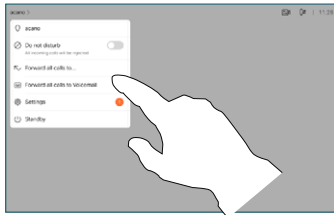
Cisco Webex Room Series Touch Controller Quick Reference Guide RoomOS 10.8

Forwarding calls and do not disturb

- 1 Tap the > icon in the upper left corner.



- 2 Activate/deactivate functions as required. Tap anywhere outside the menu when you're done.

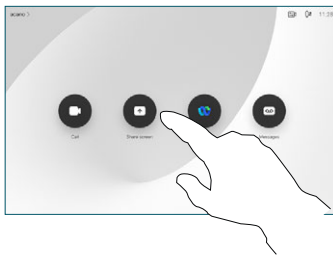


Using Proximity to share content

On your PC set Proximity to **On** to share content wirelessly with others.

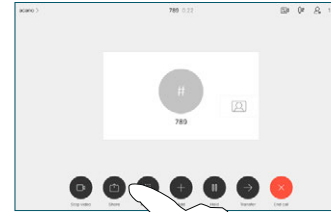
Share content outside calls

To share content outside calls, connect the source, make sure it is switched on and tap **Share**. You will then be offered to share content.

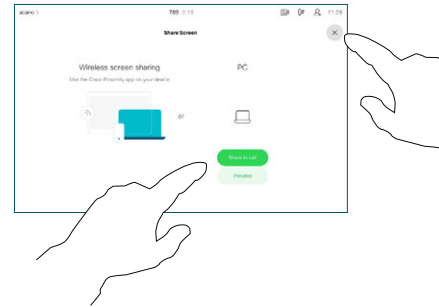


Share content in a call

- 1 Connect the source to the video system with a suitable cable, make sure it has been switched on and tap **Share**.

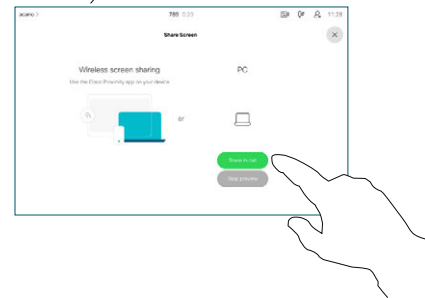


- 2 Tap **Preview** to view the content without sharing it. Tap the X in the upper right corner, to return to the previous display.

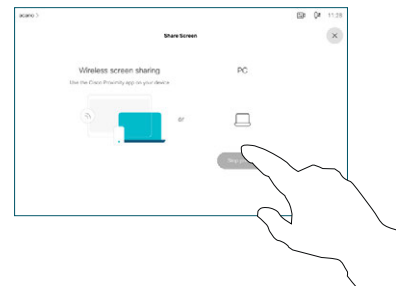


- 3 To discontinue the preview, tap **Stop preview**.

To share content with the remote participants, tap **Share in call**.

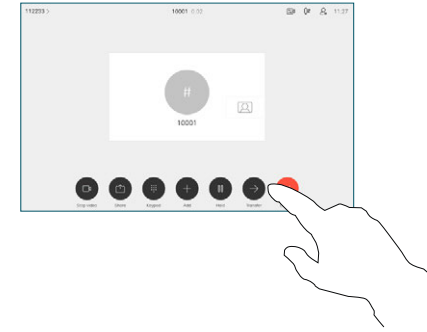


- 4 To stop sharing content, tap **Stop Sharing**, as shown.

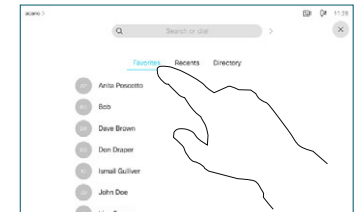


Transfer an ongoing call

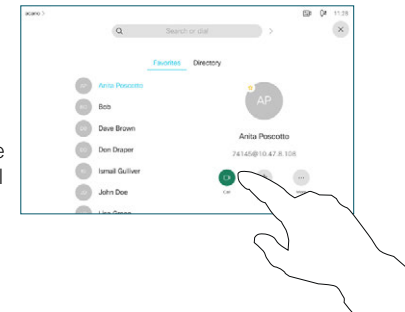
- 1 Tap the **Transfer** button. This will cause the current call to be put on hold.



- 2 Search for whom to call in the usual way.



- 3 Tap the green **Call** button. Talk to the person to confirm that transfer is OK. The person to be transferred is still on hold.



- 4 Tap **Complete Transfer**.

