

## **Register with Cisco**

If you are not registered with Cisco and do not have a Cisco Account, you will not be able to access this tool. In this case, you will first need to register with Cisco or alternatively, request a colleague with a Cisco Account places the order on your behalf.

- 1. Visit www.cisco.com and click on the person icon in the upper-right corner of the page.
- 2. Select "Create an Account" from the drop-down menu.
- 3. Complete all the required fields and ensure to use your business email address.
- 4. Verify your registered email by following the instructions provided within the Cisco Account Activation email that is sent automatically during the registration process. This email will contain a code that needs to be entered to complete registration.
  - a. If you do not receive your Cisco Account Activation email, follow the steps below:
    - Search your SPAM and other email folders for an email from noreply@cisco.com with the subject "Cisco - Account Activation."
    - Try registering again with same email address, and there you will have option to click "resend the email now" to trigger sending a new Cisco – Account Activation email.
    - Clear your web browser's cache, cookies, and history.
    - After all the above is done, close all your browsers and try again. Please
      note that supported Cisco.com browsers and versions can be found by
      clicking on the following link: <a href="http://www.cisco.com/web/help/browser.html">http://www.cisco.com/web/help/browser.html</a>.
    - If the issue is still present, contact support at web-help@cisco.com and include information about browser type(s) and version(s) used.