Application - Open Application Process for Silicon Valley Organizations

Cisco Grant Program Preview Form

This is an example of the application questions with which you will be presented. It is recommended that you compose the answers to the paragraph questions in a word processing program and then cut and paste that text into the online application.

Contact Information

GETTING STARTED: Please provide contact information for this proposal. Click on a linked name below to verify that the existing contact information is current. (When you click a name, you can edit as necessary, then save.) Next, check the 'Match' box to associate the contact with this proposal.

If your contact name is not displayed, or you wish to associate another person with this proposal, click the 'Create New' button, input the info, then click the 'Match' box.

* Salutation (Ms., Mr., Mrs., Dr., etc.)
  (Text)(100 character maximum)

Instructions:
  • Please enter the appropriate salutation for the contact for this proposal.

* First Name
  (Text)(40 character maximum)

Instructions:

* Last Name
  (Text)(40 character maximum)

Instructions:

* Street Address
  (Text)(100 character maximum)

Instructions:
  • Street Address (no PO Box, please)

* City
  (Text)(50 character maximum)

Instructions:

State
(Single-Select List)
  • (Not Applicable)
  • Alabama
  • Alaska
- American Samoa
- Arizona
- Arkansas
- Armed Forces Africa/Canada/Europe/Middle East
- Armed Forces Americas (except Canada)
- Armed Forces Pacific
- California
- Colorado
- Connecticut
- Delaware
- District of Columbia
- Federated States of Micronesia
- Florida
- Georgia
- Guam
- Hawaii
- Idaho
- Illinois
- Indiana
- Iowa
- Kansas
- Kentucky
- Louisiana
- Maine
- Marshall Islands
- Maryland
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Missouri
- Montana
- Nebraska
- Nevada
- New Hampshire
- New Jersey
- New Mexico
- New York
- North Carolina
- North Dakota
- Northern Mariana Islands
- Ohio
- Oklahoma
- Oregon
- Palau
- Pennsylvania
- Puerto Rico
- Rhode Island
- South Carolina
- South Dakota
- Tennessee
- Texas
- Utah
- Vermont
- Virgin Islands
- Virginia
- Washington
- West Virginia
- Wisconsin
- Wyoming

* Zip  
(Text)(20 character maximum)  
Instructions:

* Country  
(Single-Select List)
- (Not Applicable)
- Afghanistan
- Albania
- Algeria
- American Samoa
- Andorra
- Angola
- Anguilla
- Antarctica
- Antigua And Barbuda
- Argentina
- Armenia
- Aruba
- Australia
- Austria
- Azerbaijan
- Bahamas
- Bahrain
- Bangladesh
- Barbados
- Belarus
- Belgium
- Belize
- Benin
- Bermuda
- Bhutan
- Bolivia, Plurinational State Of
- Bonaire, Sint Eustatius And Saba
- Bosnia And Herzegovina
- Botswana
- Bouvet Island
- Brazil
- British Indian Ocean Territory
- Brunei Darussalam
• Bulgaria
• Burkina Faso
• Burundi
• Cambodia
• Cameroon
• Canada
• Cape Verde
• Cayman Islands
• Central African Republic
• Chad
• Chile
• China
• Christmas Island
• Cocos (Keeling) Islands
• Colombia
• Comoros
• Congo
• Congo, The Democratic Republic Of The
• Cook Islands
• Costa Rica
• Croatia
• Cuba
• Curaçao
• Cyprus
• Czech Republic
• Côte d'Ivoire
• Denmark
• Djibouti
• Dominica
• Dominican Republic
• Ecuador
• Egypt
• El Salvador
• Equatorial Guinea
• Eritrea
• Estonia
• Ethiopia
• Falkland Islands (Malvinas)
• Faroe Islands
• Fiji
• Finland
• France
• French Guiana
• French Polynesia
• French Southern Territories
• Gabon
• Gambia
• Georgia
• Germany
• Ghana
• Gibraltarr
• Greece
• Greenland
• Grenada
• Guadeloupe
• Guam
• Guatemala
• Guernsey
• Guinea
• Guinea-Bissau
• Guyana
• Haiti
• Heard Island And Mcdonald Islands
• Holy See (Vatican City State)
• Honduras
• Hong Kong
• Hungary
• Iceland
• India
• Indonesia
• Iran, Islamic Republic Of
• Iraq
• Ireland
• Isle Of Man
• Israel
• Italy
• Jamaica
• Japan
• Jersey
• Jordan
• Kazakhstan
• Kenya
• Kiribati
• Korea, Democratic People'S Republic Of
• Korea, Republic Of
• Kuwait
• Kyrgyzstan
• Lao People'S Democratic Republic
• Latvia
• Lebanon
• Lesotho
• Liberia
• Libya
• Liechtenstein
• Lithuania
• Luxembourg
• Macao
• Macedonia, The Former Yugoslav Republic Of
• Madagascar
• Malawi
• Malaysia
• Maldives
- Mali
- Malta
- Marshall Islands
- Martinique
- Mauritania
- Mauritius
- Mayotte
- Mexico
- Micronesia, Federated States Of
- Moldova, Republic Of
- Monaco
- Mongolia
- Montenegro
- Montserrat
- Morocco
- Mozambique
- Myanmar
- Namibia
- Nauru
- Nepal
- Netherlands
- New Caledonia
- New Zealand
- Nicaragua
- Niger
- Nigeria
- Niue
- Norfolk Island
- Northern Mariana Islands
- Norway
- Oman
- Pakistan
- Palau
- Palestinian Territory, Occupied
- Panama
- Papua New Guinea
- Paraguay
- Peru
- Philippines
- Pitcairn
- Poland
- Portugal
- Puerto Rico
- Qatar
- Romania
- Russian Federation
- Rwanda
- Réunion
- Saint Barthélemy
- Saint Helena, Ascension And Tristan Da Cunha
- Saint Kitts And Nevis
• Saint Lucia
• Saint Martin (French Part)
• Saint Pierre And Miquelon
• Saint Vincent And The Grenadines
• Samoa
• San Marino
• Sao Tome And Principe
• Saudi Arabia
• Senegal
• Serbia
• Seychelles
• Sierra Leone
• Singapore
• Sint Maarten (Dutch Part)
• Slovakia
• Slovenia
• Solomon Islands
• Somalia
• South Africa
• South Georgia And The South Sandwich Islands
• South Sudan
• Spain
• Sri Lanka
• Sudan
• Suriname
• Svalbard And Jan Mayen
• Swaziland
• Sweden
• Switzerland
• Syrian Arab Republic
• Taiwan
• Tajikistan
• Tanzania, United Republic Of
• Thailand
• Timor-Leste
• Togo
• Tokelau
• Tonga
• Trinidad And Tobago
• Tunisia
• Turkey
• Turkmenistan
• Turks And Caicos Islands
• Tuvalu
• Uganda
• Ukraine
• United Arab Emirates
• United Kingdom
• United States
• United States Minor Outlying Islands
• Uruguay
- Uzbekistan
- Vanuatu
- Venezuela, Bolivarian Republic Of
- Viet Nam
- Virgin Islands, British
- Virgin Islands, U.S.
- Wallis And Futuna
- Western Sahara
- Yemen
- Zambia
- Zimbabwe
- Åland Islands

**Telephone**
(Text)(30 character maximum)

Instructions:

Telephone Extension
(Text)(255 character maximum)

Instructions:

- Your direct extension, if applicable.

Mobile Phone
(Text)(255 character maximum)

Instructions:

Fax
(Text)(30 character maximum)

Instructions:

**E-mail Address**
(Text)(100 character maximum)

Instructions:

**Contact Type**
(Single-Select List)

- Check Payee (Grant)
- Board Member
- Consultant
- Primary Contact (Organization)
- Primary Contact (Project/Proposal)
- Professional Grantwriter
- Researcher
- Secondary Contact (Organization)
- Secondary Contact (Project/Proposal)

Instructions:

- Please select the affiliation that best describes the contact's relationship with this proposal and/or the organization making the request.

**Job Title**
(Text)(50 character maximum)

Instructions:

Organization Summary
* Legal name
(Text)(100 character maximum)

Instructions:
- Enter the legal name of the host institution.

AKA Name
(Text)(100 character maximum)

Instructions:
- Enter any AKA name(s), abbreviation(s), or acronym(s).

In Care Of Organization
(Text)(100 character maximum)

Instructions:
- Provide the name of the parent organization corresponding to the specified tax ID, if applicable.

Relationship to 'In Care Of' Organization
(Text)(100 character maximum)

Instructions:
- Describe your organization's relationship to the 'in care of' organization, if applicable.

* Address
(Text)(100 character maximum)

Instructions:
- Enter the host institution's address.

* City
(Text)(50 character maximum)

Instructions:
- Enter the host institution's city.

State
(Single-Select List)

- (Not Applicable)
- Alabama
- Alaska
- American Samoa
- Arizona
- Arkansas
- Armed Forces Africa/Canada/Europe/Middle East
- Armed Forces Americas (except Canada)
- Armed Forces Pacific
- California
- Colorado
- Connecticut
- Delaware
- District of Columbia
- Federated States of Micronesia
- Florida
- Georgia
- Guam
- Hawaii
- Idaho
- Illinois
- Indiana
- Iowa
- Kansas
- Kentucky
- Louisiana
- Maine
- Marshall Islands
- Maryland
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Missouri
- Montana
- Nebraska
- Nevada
- New Hampshire
- New Jersey
- New Mexico
- New York
- North Carolina
- North Dakota
- Northern Mariana Islands
- Ohio
- Oklahoma
- Oregon
- Palau
- Pennsylvania
- Puerto Rico
- Rhode Island
- South Carolina
- South Dakota
- Tennessee
- Texas
- Utah
- Vermont
- Virgin Islands
- Virginia
- Washington
- West Virginia
- Wisconsin
- Wyoming

**Zip**
(Text)(20 character maximum)

**Instructions:**
- Enter the host institution’s zip.
* Country
(Single-Select List)

- (Not Applicable)
- Afghanistan
- Albania
- Algeria
- American Samoa
- Andorra
- Angola
- Anguilla
- Antarctica
- Antigua And Barbuda
- Argentina
- Armenia
- Aruba
- Australia
- Austria
- Azerbaijan
- Bahamas
- Bahrain
- Bangladesh
- Barbados
- Belarus
- Belgium
- Belize
- Benin
- Bermuda
- Bhutan
- Bolivia, Plurinational State Of
- Bonaire, Sint Eustatius And Saba
- Bosnia And Herzegovina
- Botswana
- Bouvet Island
- Brazil
- British Indian Ocean Territory
- Brunei Darussalam
- Bulgaria
- Burkina Faso
- Burundi
- Cambodia
- Cameroon
- Canada
- Cape Verde
- Cayman Islands
- Central African Republic
- Chad
- Chile
- China
- Christmas Island
- Cocos (Keeling) Islands

Instructions:
- Enter the host institution's country.
- Colombia
- Comoros
- Congo
- Congo, The Democratic Republic Of The
- Cook Islands
- Costa Rica
- Croatia
- Cuba
- Curaçao
- Cyprus
- Czech Republic
- Côte d'Ivoire
- Denmark
- Djibouti
- Dominica
- Dominican Republic
- Ecuador
- Egypt
- El Salvador
- Equatorial Guinea
- Eritrea
- Estonia
- Ethiopia
- Falkland Islands (Malvinas)
- Faroe Islands
- Fiji
- Finland
- France
- French Guiana
- French Polynesia
- French Southern Territories
- Gabon
- Gambia
- Georgia
- Germany
- Ghana
- Gibraltar
- Greece
- Greenland
- Grenada
- Guadeloupe
- Guam
- Guatemala
- Guernsey
- Guinea
- Guinea-Bissau
- Guyana
- Haiti
- Heard Island And Mcdonald Islands
- Holy See (Vatican City State)
- Honduras
- Hong Kong
- Hungary
- Iceland
- India
- Indonesia
- Iran, Islamic Republic Of
- Iraq
- Ireland
- Isle Of Man
- Israel
- Italy
- Jamaica
- Japan
- Jersey
- Jordan
- Kazakhstan
- Kenya
- Kiribati
- Korea, Democratic People'S Republic Of
- Korea, Republic Of
- Kuwait
- Kyrgyzstan
- Lao People'S Democratic Republic
- Latvia
- Lebanon
- Lesotho
- Liberia
- Libya
- Liechtenstein
- Lithuania
- Luxembourg
- Macao
- Macedonia, The Former Yugoslav Republic Of
- Madagascar
- Malawi
- Malaysia
- Maldives
- Mali
- Malta
- Marshall Islands
- Martinique
- Mauritania
- Mauritius
- Mayotte
- Mexico
- Micronesia, Federated States Of
- Moldova, Republic Of
- Monaco
- Mongolia
- Montenegro
- Montserrat
- Morocco
- Mozambique
- Myanmar
- Namibia
- Nauru
- Nepal
- Netherlands
- New Caledonia
- New Zealand
- Nicaragua
- Niger
- Nigeria
- Niue
- Norfolk Island
- Northern Mariana Islands
- Norway
- Oman
- Pakistan
- Palau
- Palestinian Territory, Occupied
- Panama
- Papua New Guinea
- Paraguay
- Peru
- Philippines
- Pitcairn
- Poland
- Portugal
- Puerto Rico
- Qatar
- Romania
- Russian Federation
- Rwanda
- Réunion
- Saint Barthélemy
- Saint Helena, Ascension And Tristan Da Cunha
- Saint Kitts And Nevis
- Saint Lucia
- Saint Martin (French Part)
- Saint Pierre And Miquelon
- Saint Vincent And The Grenadines
- Samoa
- San Marino
- Sao Tome And Principe
- Saudi Arabia
- Senegal
- Serbia
- Seychelles
- Sierra Leone
- Singapore
- Sint Maarten (Dutch Part)
- Slovakia
- Slovenia
- Solomon Islands
- Somalia
- South Africa
- South Georgia And The South Sandwich Islands
- South Sudan
- Spain
- Sri Lanka
- Sudan
- Suriname
- Svalbard And Jan Mayen
- Swaziland
- Sweden
- Switzerland
- Syrian Arab Republic
- Taiwan
- Tajikistan
- Tanzania, United Republic Of
- Thailand
- Timor-Leste
- Togo
- Tokelau
- Tonga
- Trinidad And Tobago
- Tunisia
- Turkey
- Turkmenistan
- Turks And Caicos Islands
- Tuvalu
- Uganda
- Ukraine
- United Arab Emirates
- United Kingdom
- United States
- United States Minor Outlying Islands
- Uruguay
- Uzbekistan
- Vanuatu
- Venezuela, Bolivarian Republic Of
- Viet Nam
- Virgin Islands, British
- Virgin Islands, U.S.
- Wallis And Futuna
- Western Sahara
- Yemen
- Zambia
- Zimbabwe
- Åland Islands
* **Organization Phone**  
(Text)(30 character maximum)  

**Instructions:**  
- Enter the organization's phone.

**Organization Fax**  
(Text)(30 character maximum)  

**Instructions:**  
- Enter the organization's fax, if available.

**Organization E-mail**  
(Text)(100 character maximum)  

**Instructions:**  
- Enter an organizational e-mail address, if available (i.e. one not tied to a particular person, e.g. info@your_npo.org).

**Organization URL**  
(Text)(100 character maximum)  

**Instructions:**  
- Enter the organization's web site address, if available.

* **Staff List**  
(Paragraph)(2000 character maximum)  

**Instructions:**  
- List your organization's key staff members by name. Include a phone number, title, and e-mail address for each.

If you run out of room, please continue your response in the 'Overview of Organization' field on the next section of this application.

* **Board List**  
(Paragraph)(2000 character maximum)  

**Instructions:**  
- List your organization's board members by name. Include a phone number, organizational affiliation, mailing address, and e-mail address for each.

**Note:** If your board, by policy, restricts the amount or level of information you may disclose about them, please simply provide the approved level of information.

If you run out of room, please continue your response in the 'Overview of Organization' field on the next section of this application.

* **Staff and Board List**  
(User-Defined List)  

**Instructions:**  
- Please enter the full name (first name, middle name, last name) of each key staff member and Board member. You will need to enter each name individually and then click the button "Add to List" after each name has been entered. Names must be entered manually so that we can perform due diligence to comply with U.S Office of Foreign Asset Control (OFAC) requirements. Only enter the person's full name – NOT the title or contact information.
Organization Details

* Organization's Primary Focus
(Single-Select List)

- Arts, Culture, & Humanities
- Community Improvement, Capacity Building
- Education
- ----College/University
- ----Employment, Job Related
- ----K-12
- ----Preschool
- Environment
- Food and Nutrition
- Health - General and Rehabilitative
- Housing, Shelter, Clothing
- Human Services - Multipurpose
- Mental Health, Crisis Intervention
- Nonprofit Capacity/Support
- Other
- Philanthropy
- Public Safety, Disaster Preparedness, and Relief
- Public, Society Benefit - Multipurpose and Other
- Technology
- Volunteerism/Civic Engagement
- Youth Development

Instructions:
- Select your organization's primary focus in terms of this funding request.

* Geographic Scope/Reach
(Single-Select List)

- Local (adjacent cities/counties)
- Regional (entire or multiple states/provinces)
- National (one country)
- International (multiple countries)
- Virtual/Online

Instructions:
- Enter the scope of your organization's service operations.

* Nature of Operations
(Single-Select List)

- Primarily Offline (Face-to-Face/Paper-Based)
- Primarily Online (Virtual/Web-Based)
- Both Offline and Web-Based

Instructions:
- Are your service operations primarily offline or primarily web-based?

* Mission Statement
(Paragraph)(2000 character maximum)

Instructions:
* Non-discrimination Policy: Employment and Provision of Services
(Paragraph)(2000 character maximum)

Cisco non-discrimination policy: Cisco Systems, Cisco Foundation and SVCF do not promote or discriminate against any person, population group, or organization with regard to categories protected by applicable United States law, as well as other categories identified by Cisco in alignment with our own Human Resources policies. These include, but are not limited to race, color, religion, sex, gender expression, physical appearance, language, education background, national origin, age, disability, and veteran status.

Cisco Systems, Cisco Foundation and SVCF seek to support public benefit organizations that are substantially in alignment with our non-discrimination policy. Organizations that are found to discriminate in their provision of services and/or their hiring practices based on any of these or other criteria may be deemed ineligible for funding support and/or required to return any grant awards, and may be rendered ineligible for future support.

Organization Founding Date
(Date)

* Overview of Organization
(Long Paragraph)(32500 character maximum)

Instructions:
- Provide the date of your organization's founding.
- Provide a brief overview of your organization (accomplishments, overall goals, etc).

Program Summary

PLEASE NOTE: Do not send any organization- or program-related materials via postal mail unless specifically requested to do so by Cisco staff. This includes videotapes, bindered conference proceedings, etc. We provide a space in the Program Details section in which you can upload relevant supporting materials in electronic format.

* Program/Proposal Title
(Text)(255 character maximum)

Instructions:
- Please enter the name (or a descriptive title) of the specific program seeking support.

* Program Type
(Single-Select List)
- Civic and Public Affairs Programs

Instructions:
- Please select the option that most closely describes your program.
- Citizen Participation Programs
- Citizenship Preparation Programs
- Civil Liberties Programs
- Civil Rights Programs
- Civil Rights, Social Action & Advocacy
- Consumer Protection Programs
- Crime Control & Prevention Programs
- Criminal Justice & Corrections Programs
- Discrimination Assistance Programs
- Education Policy Programs
- Ethnic Groups’ Rights & Racial Equality Programs
- Hate Crimes Prevention Programs
- Health Care Reform
- International Children’s Relief Programs
- International Human Rights Programs
- International Peace & Security Programs
- International Relations Programs
- International Relief Programs
- International Understanding Programs
- International, Foreign Affairs & National Security
- Juvenile Justice Programs
- Legal & Judicial Services Programs
- Legal Aid Programs
- Mediation Programs
- Migration/Refugee Programs
- Military & Veterans Programs
- Public, Society Benefit
- Refugee Relief Programs
- Community and Economic Development Programs
- Afterschool Enrichment Programs
- Athletic & Sports Programs, General/Other
- Community Development
- Community Economic Development Programs
- Community Service Programs
- Employment
- Extracurricular Programs
- Extracurricular Sports Programs
- Fair Housing Programs
- Home Loan Programs
- Housing
- Housing Counseling
- Housing Development, Construction & Management
- Housing Expense Assistance
- Housing Owners’ Association Programs
- Housing Rehabilitation Programs
- Housing Support Programs
- Information & Referral Programs
- International Development Programs
- International Economic Assistance Programs
- International Trade Programs
- Job Search & Placement Programs
- Job Training & Employment Programs
- Minority Business Development Programs
- Neighborhood Revitalization Programs
- Public Housing Programs
- Regional Economic Development Programs
- Small Business Development Programs
- SRO Housing
- Temporary Financial Aid Programs
- Transitional Housing Programs
- Transportation Assistance Programs
- Youth Business Programs
- Youth Citizenship Programs
- Youth Community Service Programs
- Youth Development
- Youth Job Training & Employment Programs
- Culture & Arts Programs
- Art Museum Programs
- Artist-in-Residence Programs
- Arts & Culture Programs
- Arts, Culture & Humanities
- Children's Theater Programs
- Cultural & Ethnic Awareness Programs
- Cultural Heritage Programs
- Diversity Studies
- Foreign Language & Linguistics Programs
- Historic Preservation & Conservation
- History & Historical Programs
- Humanities Programs
- Interdisciplinary Studies
- Intergroup Relations Programs
- International Cultural Exchange Programs
- Museum Programs
- Music Programs
- Performing Arts Programs
- Social Science & Related Studies
- Special Olympics Programs
- Education Programs: Higher Education
- Adult Basic Education Programs
- Adult Education Programs
- Adult Literacy Programs
- Continuing Education Programs
- Distance Education Programs
- English as a Second Language Instruction
- High School Equivalency Programs
- Higher Education
- Postsecondary Education
- Professional Education
- Retraining Programs
- Service Learning Programs
- Vocational Education
- Education Programs: K-12
- Computer Literacy Programs
- Curriculum Development Programs
- Early Childhood Education
- Education
- Education & Technology Programs
- Education Research Programs
- Educational Assessment & Evaluation Programs
- Educational Delivery
- Educational Programs
- Educational Testing Programs
- Elementary & Secondary Education
- Head Start Programs
- Internship Programs
- Mentoring Programs
- Preschool Programs
- Reading Encouragement Programs
- Scholarship Programs
- Tutorial Programs
- Environment Programs
- Energy Resources Conservation & Development
- Environment
- Environmental & Sustainable Design
- Environmental Education Programs
- Environmental Hazards Control Programs
- Environmental Health Programs
- Natural Resources Conservation & Protection
- Pollution Abatement & Control Programs
- Recycling Programs
- Sustainable Agriculture Programs
- Water Conservation
- Water Pollution Control Programs
- Health & Social Services Programs
- Adolescent Pregnancy Prevention Programs
- Adoption Programs
- Adult Day Care Programs
- Affordable Housing Programs
- Ambulatory & Primary Health Care
- Case Management Programs
- Child & Adult Care Food Programs
- Child Abuse Counseling
- Child Abuse Prevention Programs
- Child Care Programs
- Childbirth Education
- Children & Youth Services
- Children's Protective Services
- Children's Rights Programs
- Crisis Intervention Programs
- Crisis Shelter Programs
- Dental Health Care
- Disabled Persons' Programs
- Disabled Student Services
• ----Disaster Preparedness Programs
• ----Disaster Relief/Recovery Programs
• ----Disaster Services Programs
• ----Diseases & Disorders Programs
• ----Diseases, Disorders & Medical Disciplines
• ----Domestic Violence Prevention Programs
• ----Early Intervention Programs
• ----Emergency Assistance Programs
• ----Emergency Communications Programs
• ----Emergency Medical & Ambulance Services
• ----Emergency Personnel Programs
• ----Emergency Services, Hospital-Based
• ----Emergency Shelter Programs
• ----Family Services
• ----Family Violence Counseling Programs
• ----Family Violence Prevention Programs
• ----Family-Based Services
• ----First Aid Training Programs
• ----Food Programs
• ----Grief Counseling Programs
• ----Guidance & Counseling Programs
• ----Health Care Economics
• ----Health Care Equipment & Supplies Provision
• ----Health Care Programs
• ----Health Care Referrals
• ----Health Diagnostic, Intervention & Treatment Services
• ----Homeless Shelter Programs
• ----Homeopathic Medicine
• ----Hospice Care
• ----Household Goods Provision Programs
• ----Human Services
• ----Hunger Action Programs
• ----Immunization Programs
• ----Inpatient/Hospital Care
• ----International Public Health/International Health Programs
• ----Juvenile Delinquency Prevention Programs
• ----Learning Disabilities Programs
• ----Maternal & Infant Care
• ----Meal Distribution Programs
• ----Medical Specialties Programs
• ----Mental Health Treatment Programs
• ----Mental Health, Substance Abuse
• ----Mental Retardation Programs
• ----Nursing Home Care
• ----Nutrition Programs
• ----Occupational Therapy
• ----Parenting Education Programs
• ----Patient Care
• ----Peer Counseling Programs
• ----Personal Social Services
• ----Physical Therapy
- Prenatal Care
- Preventive Health Services
- Public Assistance Programs
- Public Health Programs
- Public Safety, Disaster Services
- Residential Care Programs
- Residential Mental Health Treatment
- Residential Substance Abuse Treatment Programs
- Respite Care Programs
- Safety Education Programs
- Senior Services
- Services for the Homeless
- Sexual Assault Crisis Intervention Programs
- Sexual Assault Prevention Programs
- Special Education Programs
- Specialized Counseling Programs
- Specialized Therapy Programs
- Spouse Abuse Prevention Programs
- Substance Abuse Programs
- Suicide Prevention
- Water Safety Programs
- Other Programs
- Broadcasting & Communications
- Electronic Media Programs
- Infrastructure Programs
- International Agricultural Assistance Programs
- Leadership Development Programs
- Management Services Organizations
- Media & Communications Programs
- Nonprofit Capacity Building Programs
- Organizational Development & Training Programs
- Pension & Retirement Benefits Programs
- Personal Enrichment Programs
- Philanthropy, Volunteerism & Grantmaking
- Sweat Equity Programs
- Technology Assistance Providers
- Technology Services Organizations
- Voluntarism Promotion Program
- Volunteer Training & Placement Programs
- Waste Management

* Program Founding Date
(Date)

Instructions:
- When was this program/project founded?

* Duration of Funding Impact
(Text)(255 character maximum)

Instructions:
- How long would Cisco funds actively impact this program?
* Request Amount ($USD)
(Currency)(20 character maximum)

Instructions:
- The set amount of $15,000 is awarded to approved grant proposals. Funds are restricted to specific program and associated costs as outlined in this application.

* Total Program Budget
(Currency)(20 character maximum)

Instructions:
- Enter the total budget for this program

* Request Amount as Percentage of Total Program Budget
(Text)(4 character maximum)

Instructions:
- What percentage of your total program budget does this grant request represent?

Here is a sample equation:
Donation Request Amount = $10
Total Program Budget Amount = $100
Percentage = $10/$100 = 10%
So the request amount as a percentage of the total program budget = 10%

* Cisco Investment Area
(Single-Select List)
- Education
- Critical Human Needs

Instructions:
- Which of Cisco's general investment areas -- education, and critical human needs -- does your proposal primarily address?

* Top-Line Program Summary
(Paragraph)(2000 character maximum)

Instructions:
- In no more than one brief paragraph, please provide a compelling high-level summary of the specific program for which you are seeking funds. Please aim for clarity, brevity, and specificity. You will provide a detailed description in the next section.

* Single-Phrase Summary of Grant Impact
(Text)(255 character maximum)

Instructions:
- For your 990, annual report, and similar documents, please provide a single phrase encapsulating the anticipated impact of a Cisco grant if awarded.

Please begin your response with a verb in 'ing' form like the following examples: "Testing an online tutoring system...", "Developing the leadership skills...", or "Feeding 50 of the city's most underprivileged..."
Program Details

Instructions:

* Program Details
  (Long Paragraph)(32500 character maximum)

* Timeline for Implementation
  (Paragraph)(2000 character maximum)

* Measurement of Program Success
  (Long Paragraph)(32500 character maximum)

* Collaborative Partners/Agencies
  (Paragraph)(2000 character maximum)

Use of Technology

Instructions:

* Program Details
  (Long Paragraph)(32500 character maximum)

1) Social Issue/Opportunity Program Addresses
Describe in one to two paragraphs the social issue/opportunity this program addresses including independent data on the magnitude and size of the problem. If Cisco funding is requested for an existing program, please briefly describe past program results in addressing the identified issue.

2) Program Solution to Address Social Issue/Opportunity
Provide details of each work stream activity – work stream objectives, specific activities to be undertaken as part of this work stream, milestones and deliverables. These are the processes, tools, events, actions and technology that are part of program implementation. They are used to bring about the anticipated program results.

Instructions:

* Timeline for Implementation
  (Paragraph)(2000 character maximum)

Instructions:

* Measurement of Program Success
  (Long Paragraph)(32500 character maximum)

Instructions:

* Collaborative Partners/Agencies
  (Paragraph)(2000 character maximum)

Instructions:
How does the program for which you are seeking funding use internet-based solutions to achieve results?

Silicon Valley Impact Cash Grants do not require the use of technology in your proposed program. However, priority is given to organizations that incorporate technology into program delivery and reach of services. Briefly highlight how your organization plans to use ICT solutions to achieve results.

Instructions:

• Silicon Valley Impact Cash Grants do not require the program to have an employee volunteerism component. However, additional consideration may be given to organizations that are or can leverage Cisco employee volunteerism, expertise or leadership in their organization and/or in program delivery.

List by name any Cisco employees who work with your organization (as volunteers, board members, etc.) or who work with this specific program. Also, list any potential opportunity for corporate employee volunteerism.

Instructions:

• If desired, use this space for any program-related documents you'd like us to see (brochures, technical information/details, news articles, success stories, etc.).

Click the 'Upload File' link at right for instructions. We accept all standard file formats (.doc, .pdf, .xls, .jpg, etc.).

Population Served

Instructions:

• Select the population(s) that will be served by this proposal. Please select all that apply!

Holding down the 'Ctrl' button (for Windows) or the 'Apple' button (for Mac) and left-clicking with the mouse will allow you to choose multiple selections.
- Ethnic/Racial Minorities - Other
- Families
- Gay, Lesbian, Bisexual, and Transgender
- General
- Hispanics
- Homeless
- Immigrants/Newcomers/Refugees
- Individual Donors
- Infants/Babies
- Low-Income/Impoverished
- Medical Patients
- Men
- Mentally/Emotionally Disabled
- Migrant Workers
- Military/Veterans
- Minorities
- Native Americans/American Indians
- Offenders/Ex-Offenders
- Other Nonprofit Organizations
- Parents
- Single Parents
- Students
- Substance Abusers (Drug/Alcohol Abusers)
- Teachers
- Teenagers
- Volunteers
- Women

* Total Percent Underserved Population
(Text)(500 character maximum)

Instructions:
- Of the total you expect to reach, how many are from chronically underserved populations?

* Total Number Served by Program
(Number)(15 character maximum)

Instructions:
- How many people do you expect to serve in total with this program?

* Total Number Served by Cisco Funds
(Number)(15 character maximum)

Instructions:
- Of that total, how many would be served as a direct result of Cisco funds? Please respond with a specific number, not a percentage or a narrative explanation.

* Ages Served
(Single-Select List)

- All Ages

Instructions:
- Select the approximate age groups that will benefit most from this specific program.
* Genders Served
(Single-Select List)

- All
- Females
- Males

Instructions:
- Select the genders served by your program/project.

Additional Population Information
(Paragraph)(2000 character maximum)

Instructions:
- If needed, please supply any additional information about the population your program serves (backgrounds, income levels, etc.).

Funds to Others

**PLEASE NOTE:** The purpose of this section is to help us learn more about the way your organization fulfills its mission. If the distribution of funds (grants, regranting and/or loans) from your organization is among the strategies that your organization uses to fulfill its mission, please tell us about the character and scope of that activity.

**ALSO:** Please do not send any organization- or program-related materials via postal mail unless specifically requested to do so by Cisco staff. This includes videotapes, bindered conference proceedings, etc. We provide a field below in which you can upload relevant supporting materials in electronic format.

* Grants, Regrants, Loans, or Financial Transfers to Individuals or Organizations
(Yes/No)

Instructions:
- Does your organization grant, regrant, loan funds, or transfer funds of any amount, from any source, to any organizations or individuals outside of your organization?

This includes fund transfers (e.g., wire transfer, cash, check, etc.) for programmatic or other purposes, to allied (e.g., local or regional office of a national or international organization, partner organizations, etc.) or non-allied organizations (organizations with no affiliation). This also includes fund transfers for programmatic or other purposes to any individual that is NOT a direct employee of the organization.

Examples of such fund transfers could include: grants to individuals, scholarships to individuals, crisis support (e.g., emergency supplemental support to landlords for rent, to the phone company for phone bills, etc.), research support to educational institutions, support to research institutions, etc. This does NOT include...
payments for services rendered or goods required in order to accomplish the organization’s activities (e.g., payments for legal services, utilities, equipment, furniture, etc.)

Note: IF YOUR ANSWER IS “NO”, PLEASE CONTINUE TO COMPLETE THE REST OF THE QUESTIONS IN THIS ONLINE FORM, INCLUDING THE REQUIRED FIELDS BELOW. You may insert N/A or select the list option “None”, as needed, then save the page and proceed to the next page of the form.

* Types of Recipients of Grants, Regrants, Loans, or Financial Transfers
(Multi-Select List)

- None (our organization does not regrant)
- Individuals (crisis/assistance)
- Individuals (scholarships)
- Organization(s) -- Local
- Organization(s) -- Same Nation
- Organization(s) -- International/Cross-border
- Other (please explain in narrative section)

Instructions:

- If your organization grants, regrants, loans funds, or transfers funds to organizations or individuals, based on the definition provided above, please note the types of recipients. Please select all that apply.

Holding down the ‘Ctrl’ button (for Windows) or the ‘Apple’ button (for Mac) and left-clicking with the mouse will allow you to choose multiple selections.

* Grants, Regrants, Loans, or Financial Transfers to Individuals or Organizations
(Paragraph)(2000 character maximum)

Instructions:

- If your organization grants, regrants, loans funds, or transfers funds to individuals or other organizations based on the definition provided above, please explain in detail below. If your organization does not regrant based on the definition above, simply insert the text “Not applicable” here and continue to the next question.

- Types of recipients that receive grants, regrants, loans, or fund transfers: Are recipients organizations or individuals? If organizations, are these recipients allied organizations (e.g., parent, sister, subsidiary, partner organization, etc.) or non-allied organizations (e.g., organizations with no affiliation)? How many recipient organizations and/or individuals receive funds from your organization on an annual basis? Please explain.

- Location of recipients: Within or between what countries does your organization grant, regrant, loan cash, or transfer funds?

- Frequency of funds to others: How often does your organization grant, regrant, loan cash, or transfer funds? Do recipient organizations and/or individuals receive funds a single time, or on multiple occasions? Please explain.

- Purpose of grants, regrants, loans, or financial transfers: Is the purpose of fund transfer for program implementation or other? Please explain.
* Grants, Regranting and/or Loans as Percent of Total Expenditures
(Single-Select List)

- 0%
- 1%-5%
- 6%-25%
- 26%-50%
- 51%-75%
- 76%-100%

Instructions:
• Please use the following formula to produce a figure for your organization’s granting or regranting activity, expressed as a percentage of total expenses. Select the closest value from the pull-down list.

US-based applicants may use figures from their most recent IRS Form 990 and the formula below to calculate. Select the closest value from the pull-down list to the right of these instructions:

\[
\text{\$ granted, re-granted \&/or loaned during most current fiscal year} \quad \times \frac{\text{\%}}{\text{Total Expenses}}
\]

Using 2008 and beyond IRS Form 990: Add together “Grants and other assistance to governments and organizations” (Part IX, Column A, Line 1), “Grants and other assistance to individuals” (Part IX, Column A, Line 2), and “Grants and other assistance to governments, organizations, and individuals outside the U.S.” (Part IX, Column A, Line 3), then divide by “Total Expenses” (Part IX, Column A, Line 25). Note: also include in your calculation any additional regranting activity itemized under Other Expenses and/or additional statements.

* US$ Amounts granted, regranted, loaned, and/or transferred annually – to other organizations
(Single-Select List)

- None (our organization does not regrant)
- < $1,000 per year
- $1,000 to $10,000 per year
- $10,001 to $25,000 per year
- $25,001 to $50,000 per year
- $50,001 to $75,000 per year
- $75,001 to $100,000 per year
- $100,001 to $500,000 per year
- $500,001 to $1,000,000 per year
- $1M - $10M per year
- > $10M per year

Instructions:
• Amounts granted, regranted and/or loaned annually to other organizations. If you answered ”No” above, simply select “None” and continue.

* $USD Amounts granted, regranted, loaned, and/or transferred annually – to individuals
(Single-Select List)

- None (our organization does not regrant)

Instructions:
• Please only list funding that is given in any form directly to individuals.
If such support is given to other organizations and/or vendors on
- $1-$500 per year
- $501-$1,000 per year
- $1,001 to $10,000 per year
- $10,001 to $25,000 per year
- $25,001 to $50,000 per year
- $50,001 to $75,000 per year
- $75,001 to $100,000 per year
- $100,001 to $500,000 per year
- $500,001 to $1,000,000 per year
- $1M - $10M per year
- > $10M per year

* Government Funding as Percent of Total Annual Revenue
(Single-Select List)

- 0%
- 5%
- 10%
- 15%
- 20%
- 25%
- 30%
- 35%
- 40%
- 45%
- 50%
- 55%
- 60%
- 65%
- 70%
- 75%
- 80%
- 85%
- 90%
- 95%
- 100%

Instructions:
- If your organization receives funding from any agency such as the U.S. Federal Government, please select from the pulldown the correct percentage range that reflects Government support as a percent of your organization’s Total Annual Revenue.
- US-based applicants may use figures from their most recent IRS Form 990 and the formula below to calculate:
  - Using 2008 and Beyond Form 990: Divide “Government Grants and Contributions” (Part VIII, Line 1e) by “Total Revenue” (Part I, line 12, Current Year).

* Membership in U.S. Combined Federal Campaign (CFC)
(Yes/No)

The following questions will help us to better understand your organization’s due diligence procedures for organizations and/or individuals that receive fund transfers from your organization.
(No input required)

Instructions:
- Is your organization a member of the U.S. Combined Federal Campaign (CFC)?
- This includes your organization’s processes for selecting recipient organizations and/or individuals, conducting background checks on potential recipient organizations and/or
* Pre-Payment Inquiries for Funds to Others -- Organizations
(Single-Select List)

- No
- Not Applicable
- Yes

* Pre-Payment Inquiries for Funds to Others – Individuals
(Single-Select List)

- No
- Not Applicable
- Yes

* Oversight of Funds to Others
(Paragraph)(2000 character maximum)

Instructions:
- Please provide details of your oversight process with regard to funds transferred from your organization to other organizations and/or individuals.

For example: (1) how your organization chooses recipient organizations, such as background checks, news research, peer review, etc; (2) what kind of financial, operational, and governance procedures you use to ensure that funds are used properly; (3) reporting and follow-up after funds are transferred. If your organization does not regrant based on the definition above, simply insert the text “Not Applicable” here and continue.

Grants, Regranting, or Loans: Additional Information (Optional File Upload)
(File Upload)File Upload; 3145728 byte limit

Instructions:
- Optional: If your organization does grant, regrant, loan funds, or transfers funds, you may upload supporting documentation, if any, that provides additional information, including your inquiry and oversight process. Click the ‘Upload File’ link to the side of this text to produce a pop-up window with further instructions. We accept all standard file formats (.doc, .pdf, .xls, .jpg, etc.) Upload File (Click "Upload File" for instructions)
Financial Information

Instructions:

* If awarded, how will Cisco funds be spent? Please briefly list specific line items from your program budget with exact dollar amounts for each, using the following format:

$x for (line item)
$y for (line item)
etc. (as many line items as needed)

$15,000 total Silicon Valley Impact grant request

Include high-level line items only to keep your response as brief as possible while still giving an accurate overview of your budget.

* Detailed Program Budget
(File Upload) File Upload; 5242880 byte limit

Instructions:

* Please provide a detailed program budget as follows: (1) Download the Budget template (2) Complete the template for the specific grant request as noted, (3) Upload the completed budget using the "File Upload" link

* Program Funders
(Paragraph)(2000 character maximum)

Instructions:

* List current organizational and/or program funders and the dollar amount committed/received from each funder. Also list funders you are soliciting for this program and the dollar amount requested from each.

* Detailed Organizational Budget
(File Upload) File Upload; 5242880 byte limit

Instructions:

* Upload a detailed organizational budget for the present Fiscal Year (and the proposed next Fiscal Year budget if the proposed project would not be implemented until then).

In your budget, be sure to provide a complete and itemized list of your organization's funders (including corporations, foundations, individuals in aggregate, fee-based income, etc.) with dollar amounts for each.

* Overhead (Operating Expenses) Percentage
(Text)(4 character maximum)

Instructions:

* In your most recent Fiscal Year, what percentage of your total revenues was used for overhead costs (i.e. operating expenses)? US-based applicants may use figures from their most recent Form
990 and the formula below to calculate:

- Using 2008 and beyond Form 990: Add together "Management & General Expenses" (Part IX, Line 25, Column C) and "Fundraising Expenses" (Part IX, Line 25, Column D), then divide by "Total Revenue" (Part I, Line 12).

For sponsored projects, please provide the overhead rate for the fiscal sponsor organization based on the most recent 990. For the sponsored program please provide the overhead rate based on last fiscal year's board approved internal financials (Management and General Expenses plus Fundraising Expenses. Divide the sum by Total Revenue).

Instructions:

- Please note that Cisco Foundation funding policy limits the overhead rate at 25 percent maximum. If your overhead rate is more than 25% due to a temporary business challenge, please provide an explanation and include plans for addressing this challenge.

Explanation for overhead rate of more than 25%
(Long Paragraph)(32500 character maximum)

Instructions:

- Of your total annual expenditures, what percentage goes to lobbying or other political activity?

US-based applicants may use figures from their most recent IRS Form 990 and the formula below to calculate:

* Lobbying & Political Activity Percentage
(Text)(4 character maximum)

Using 2008 and beyond IRS Form 990: If either "Direct or Indirect Political Activities" (Part IV, Line 3) or "Lobbying Activities" (Part IV, Line 4) are checked YES, add amount on (Schedule C, Part I-A, Line 2) and (Schedule C, Part II-A, Line 1c or Part II-B, Line 1j), then divide by "Total Expenses" (Part IX, Column A, Line 25)

Instructions:

- Please upload your most recent 990 AND audited financials if available. For sponsored programs, please submit (1) board approved internal financials for the last completed fiscal year and (2) 990 and audit report from the fiscal sponsor organization.

Additional Financial Documents
(File Upload)File Upload; 10485760 byte limit

Certifications

**PLEASE NOTE:** All applicant organizations must complete the following certifications. If the certifications are found to have been completed inaccurately, the organization seeking support may be required to return any granted assets, and may be rendered
ineligible for future support.

* Non-Discrimination Confirmation (Checkbox List)
  - I Confirm

* Lobbying Restriction (Checkbox List)
  - I Confirm

* Religious Proselytizing Restriction (Checkbox List)
  - I Confirm

* Non-Support of Violence/Terrorism Confirmation (Checkbox List)
  - I confirm Option A
  - I confirm Option B

Instructions:

- Check 'I Confirm' to certify the following: "No program run by the organization requesting support discriminates in its hiring practices or provision of service based on any of the following: race, color, religious affiliation, sex, gender identity, age, disability, physical appearance, national origin, language, educational background, and/or veteran status."

Instructions:

- Check 'I Confirm' to certify the following: "The organization requesting support does not spend more than 20% of its total annual expenditures on lobbying or other political activities. Furthermore, the specific program for which support is requested does not engage in any lobbying or other political activity."

Instructions:

- Check 'I Confirm' to certify the following: "The program described in this proposal is solely engaged in direct service provision. Exposure, adherence, or conversion to any religious doctrine is not required of the program's beneficiaries. If a grant is awarded, the organization will not use it for purposes of religious proselytizing in any way."

Instructions:

- Please choose one OR the other of the two wording options below for this certification. Either option is acceptable but one or the other must be certified in order for the proposal to be allowed to proceed. This choice is provided at the request of organizations which are already part of the U.S. Combined Federal Campaign, the certification wording for which is included as Option B.

Option A - Check 'I Confirm Option A' to certify the following: "The organization requesting support (as well as any partners, re-grantees, or subsidiary/affiliated organizations) does not knowingly endorse, support, or promote violence, terrorist activity, or related training of any kind. In particular, the organization must not knowingly deal with nor employ listed terrorist persons or organizations."

Option B - Check 'I Confirm Option B' to certify the following: The organization named in this application is in compliance with all statutes, Executive orders, and regulations restricting or prohibiting U.S. persons from engaging in transactions and dealings with countries, entities, or individuals subject to economic sanctions administered by the U.S. Department of the Treasury's Office of
Foreign Assets Control. The organization named in this application is aware that a list of countries subject to such sanctions, a list of Specially Designated Nationals and Blocked Persons subject to such sanctions, and overviews and guidelines for each such sanctions program can be found at http://www.treas.gov/ofac. Should any changes in circumstances pertaining to this certification occur at any time, the organization will notify the grantmaker immediately.

* Board Review/Approval
  (Checkbox List)
  - I Confirm

* Accuracy Certification
  (Checkbox List)
  - I Confirm

* Acceptance of Review
  (Checkbox List)
  - I Confirm

Instructions:

- Check 'I Confirm' to certify the following: "The chairperson or at least one officer of our nonprofit organization's board has reviewed this application, and the entire board has knowledge of and supports its submission."

Instructions:

- Check 'I Confirm' to acknowledge your review and acceptance of the following: "I certify that: (1) I completed this form, and the information I provided is true and accurate to the best of my knowledge; (2) The organization that I represent complies fully with the policies stated in the criteria & guidelines section on the introductory web page at the beginning of this application form, to the best of my knowledge; and (3) Any assets awarded will be utilized in the manner specified in this application."

Instructions:

- Check 'I Confirm' to certify the following: "I understand that all applicants are subject to reviews of their representations in this application and (for grantees) their compliance with the grant contract. I understand that the organization I represent may be required to return any granted assets and forfeit future funding eligibility if: (1) the review reveals any significant inaccuracies or violations of the policies stated above; or (2) the organization does not cooperate with the review."

Need Support?