



Groundhog Job Shadow Day

Sample Agendas

Two sample agendas are provided: a short and long version. If you are planning your first event or have limited resources, consider following the shorter agenda. Feel free to modify these to create an event that works best for you and your students.

Shorter agenda (2.5 hours)

9:00 a.m.	Students arrive
9:15 a.m.	Trends in technology
10:00 a.m.	Careers in technology
10:30 a.m.	Lab tour and demonstration
11:30 a.m.	Closing and departure

Longer agenda (5.5 hours)

9:00 a.m.	Students arrive
9:15 a.m.	Trends in technology
10:00 a.m.	Careers in technology
10:30 a.m.	Lab tour and demonstration
12:00 p.m.	Lunch
1:00 p.m.	One-on-one or small-group discussions with industry experts
2:30 p.m.	Closing and departure

Tips:

- Review the presentations and videos within this site for content you can use during your event.
- See the Locating Industry Resources section of this site for ideas on identifying speakers and small-group-discussion leaders.
- Be sure to describe your Networking Academy program and benefits sometime during the event.



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