



CIAG Equipment Donation Program Frequently Asked Questions

Q: What is the GSL price and where can I find the prices for the equipment?

A: The Global Sales List (GSL) price is the retail price set by Cisco for the specific product. The prices can be found on www.cisco.com, through the Cisco sales team, and an authorized Cisco channel partner.

Q: How will my institution be notified if a grant has been awarded?

A: The Cisco donation specialist will notify recipients via e-mail.

Q: When is the best time to submit a donation request?

A: Donation submissions are awarded based on the date the submission was received. It is recommended to submit a donation request 6 to 8 months in advance.

Q: Does Cisco receive tax relief? Will my institution be required to submit tax documentation?

A: Currently Cisco does receive a tax benefit for donated equipment to US higher education institutions. The Cisco donation specialist will forward any paperwork. Check with your institutions administration regarding receiving *Gifts*.

Q: Can I use the equipment be used to support my colleges network?

A: No. The donated equipment is to be used solely for instructional purposes.

Q: How often can I submit donation requests?

A: Equipment donation requests can be submitted once every 12 months by a requestor. Different departments with an institution can submit a donation request.

Q: Will Cisco donate maintenance/support contracts?

A: No. CIAG's donation program does not include service contracts. The institution is responsible for purchasing support contracts.

Q: Are Cisco Networking Academies eligible for equipment donations?

A: Yes provided the equipment is used in support of a degreed program and is solely for instructional purposes.

Q: Who can I contact for additional information?

A: Send an e-mail with the subject line **Equipment Donation** to ciag-education@cisco.com

Q: What equipment is eligible for donations?

A: Any Cisco product can be requested; however, Cisco reserves the right to replace, substitute, and/or reject any portions of the submission. Linksys and Scientific Atlanta products are currently not eligible for donation.

Q: I am not familiar with Cisco products. Who can help me with my donation request?

A: Contact your institutions Information Technology (IT) department for assistance. The IT department can contact the Cisco sales team for further assistance if needed.

For additional information please email ciag-education@cisco.com