



FELLOWSHIP PRE-APPLICATION

September 2009

1. Organization's Legal Name:

2. Program/Project Title:

3. Contact Person: (First Name, Last Name)

Telephone:

Email:

4. Top Line Project Summary: (120 words maximum) of Project requiring a Leadership Fellow
(What is the current situation or problem to be addressed?)

5. Measurement of Project Success: What are the Project Goals and how will each goal be measured?

Goal #1:

Goal #2:

Goal #3:

6. Project Budget:
Project Funders:

7. Describe the Fellows Role on Project (120 words maximum)



8. Please choose up to three skill sets that you recommend for the Fellow on this project:

- Business Development
- Customer Service
- Event Planning
- Facilities/Real Estate
- Finance
- Human Resources
- IT
 - Networking
 - Data Base
 - Application Support
 - Web design
 - Programming
 - IT Management, Professional Services
- Legal and Risk Management
- Management of People; Development and Coaching
- Marketing
- Project Management
- Sales
- Systems Engineering
- Technical Writer
- Training/Education via media and Distance Learning
- Training/Curriculum Development
- Warehouse Management/Logistics
- Other _____

9. What “strong” skills should the Fellow have in order to be successful on this project?

- Accelerate Technology Adoption
- Bring new product or service to market
- Business/Strategic Planning
- Budget Development and Management
- Build Collaboration and Partnerships
- Communication Skills
- Contract Negotiations
- Facilitate Meetings
- Lead Cross Functional Teams/Engagements
- Lead Project Implementation
- Operations Management
- Organizational Development
- Process Development
- Project Management from inception to completion
- Resource Planning
- Start up a new organization
- Turn around or re-structure an organization
- Work directly with Boards/CEO's
- Other _____



10. Recommended length of engagement:

- 5-6 months
- 7-8 months
- 9-10 months
- 11-12 months

11. Preferred Start Date:

Month –
Year –

12. Location:

City and State where the fellow will be working:

Or, if this is a virtual opportunity, indicate here _____

13. Travel:

What, if any, travel is involved in this program:
(The nonprofit is responsible for all travel expenses).

Or, if no travel, indicate here _____

14. Name of the Cisco person you are working with on this application:

15. Do you currently have any Cisco employees who are volunteers with your organization?

___yes ___no

If “yes”, please list here:

16. Have you previously received any cash or equipment grants from Cisco?

___yes ___no

If “yes”, please list dates and amounts here:



Your name:

Your title:

Date:

Note: Please copy the Cisco employee you are working with when you submit this application.

Also, please copy the Susan Ferber, sferber@cisco.com, who is the primary contact for the Leadership Fellows Program.

Finally, please contact Public Benefit Investment via the form located at:

http://www.cisco.com/web/about/ac48/contact_pbi.html

to alert them of your application.