



Preface

This preface describes the purpose, audience, organization, and conventions of this guide and provides information on how to obtain related documentation.

The preface covers these topics:

- [Purpose, page xiii](#)
- [Audience, page xiii](#)
- [Organization, page xiii](#)
- [Related Documentation, page xiv](#)
- [Conventions, page xv](#)
- [Obtaining Documentation, Obtaining Support, and Security Guidelines, page xvi](#)

Purpose

The *Cisco Unified Presence Administration Guide* provides instructions for administering Cisco Unified Presence. This guide includes descriptions of procedural tasks that you complete by using Cisco Unified Presence Administration.

Audience

The *Cisco Unified Presence Administration Guide* provides information for network administrators who are responsible for managing the Cisco Unified Presence system. This guide requires knowledge of telephony and IP networking technology.

Organization

The following table provides the organization of this guide.

Part	Description
Part 1	“Cisco Unified Presence” Contains information about general topics that are related to the configuration and operation of Cisco Unified Presence.
Part 2	“System Configuration” Contains information on how to configure the items in the Cisco Unified Presence Administration System menu.
Part 3	“Cisco Unified Presence Configuration” Contains information on how to configure call-routing functions and features in Cisco Unified Presence.
Part 4	“Application Configuration” Contains information on how to configure plug-in applications and application interfaces.
Part 5	“User Management” Contains information on how to configure application users, roles, and user groups.
Part 6	“Bulk Administration” Contains information about Cisco Unified Presence Bulk Administration.

Related Documentation

Refer to the following documents for further information about related Cisco IP telephony applications and products:

- *Installing Cisco Unified Presence*
- *Cisco Unified Presence Interoperability Guide*
- *Cisco Unified Presence Deployment Guide*
- *Release Notes for Cisco Unified Presence Release 6.0(1)*
- *Cisco IP Phone Messenger User Guide for Cisco Unified Presence*
- *Cisco Unified Communications Operating System Administration Guide for Cisco Unified Presence*
- *Disaster Recovery System Administration Guide for Cisco Unified Presence*
- *Cisco Unified Serviceability Administration Guide for Cisco Unified Presence*

For documentation related to Cisco Unified Personal Communicator, refer to the following link:

http://www.cisco.com/en/US/products/ps6844/tsd_products_support_series_home.html

Conventions

This document uses the following conventions.

Convention	Description
boldface font	Commands and keywords are in boldface .
<i>italic font</i>	Arguments for which you supply values are in <i>italics</i> .
[]	Elements in square brackets are optional.
{ x y z }	Alternative keywords are grouped in braces and separated by vertical bars.
[x y z]	Optional alternative keywords are grouped in brackets and separated by vertical bars.
string	A nonquoted set of characters. Do not use quotation marks around the string or the string will include the quotation marks.
screen font	Terminal sessions and information the system displays are in <code>screen font</code> .
boldface screen font	Information you must enter is in boldface screen font .
<i>italic screen font</i>	Arguments for which you supply values are in <i>italic screen font</i> .
→	This pointer highlights an important line of text in an example.
^	The symbol ^ represents the key labeled Control—for example, the key combination ^D in a screen display means hold down the Control key while you press the D key.
< >	Nonprinting characters, such as passwords, are in angle brackets.

Notes use the following conventions:



Note

Means *reader take note*. Notes contain helpful suggestions or references to material not covered in the publication.

Timesavers use the following conventions:



Timesaver

Means *the described action saves time*. You can save time by performing the action described in the paragraph.

Tips use the following conventions:



Tip

Means *the information contains useful tips*.

Cautions use the following conventions:



Caution

Means *reader be careful*. In this situation, you might do something that could result in equipment damage or loss of data.

Warnings use the following conventions:



Warning

This warning symbol means danger. You are in a situation that could cause bodily injury. Before you work on any equipment, you must be aware of the hazards involved with electrical circuitry and familiar with standard practices for preventing accidents.

Obtaining Documentation, Obtaining Support, and Security Guidelines

For information on obtaining documentation, obtaining support, providing documentation feedback, security guidelines, and also recommended aliases and general Cisco documents, see the monthly *What's New in Cisco Product Documentation*, which also lists all new and revised Cisco technical documentation, at:

<http://www.cisco.com/en/US/docs/general/whatsnew/whatsnew.html>

Cisco Product Security Overview

This product contains cryptographic features and is subject to United States and local country laws governing import, export, transfer and use. Delivery of Cisco cryptographic products does not imply third-party authority to import, export, distribute or use encryption. Importers, exporters, distributors and users are responsible for compliance with U.S. and local country laws. By using this product you agree to comply with applicable laws and regulations. If you are unable to comply with U.S. and local laws, return this product immediately.

A summary of U.S. laws governing Cisco cryptographic products may be found at: <http://www.cisco.com/wwl/export/crypto/tool/stqrg.html>. If you require further assistance please contact us by sending email to export@cisco.com.