



CHAPTER 22

User Settings

Use user settings to configure various per-user settings for Cisco Unified Personal Communicator. You can use this window to search for specific users and change individual settings.

Finding a User

Because you might have several users in your network, Cisco Unified Presence lets you locate specific users on the basis of specific criteria. Use the following procedure to locate specific users.



Note

During your work in a browser session, the cookies on the client machine store your find/list search preferences. If you navigate to other menu items and return to this menu item, or if you close the browser and then open a new browser window, the system retains your Cisco Unified Presence search preferences until you modify your search.

Procedure

Step 1 Choose **Application > Cisco Unified Personal Communicator > User Settings**.

The Cisco Unified Personal Communicator User Settings Find and List window displays. Records from an active (prior) query may also display in the window.

Step 2 To find all records in the database, ensure the dialog box is empty; go to [Step 3](#).

To filter or search records

- From the first drop-down list box, choose a search parameter.
- From the second drop-down list box, choose a search pattern.
- Specify the appropriate search text, if applicable.



Note

To add additional search criteria, click the **+** button. When you add criteria, the system searches for a record that matches all criteria that you specify. To remove criteria, click the **-** button to remove the last added criterion or click the **Clear Filter** button to remove all added search criteria.

Step 3 Click **Find**.

All matching records display. You can change the number of items that display on each window by choosing a different value from the Rows per Page drop-down list box.



Note You can delete multiple records from the database by checking the check boxes next to the appropriate record and clicking **Delete Selected**. You can delete all configurable records for this selection by clicking **Select All** and then clicking **Delete Selected**.

Step 4 From the list of records that display, click the link for the record that you want to view.



Tip The Unified Personal Communicator User Settings Find and List window displays the Cisco Unified Personal Communicator client version on a per-user basis.



Note To reverse the sort order, click the up or down arrow, if available, in the list header.

The window displays the item that you choose.

Additional Information

See the [“Related Topics” section on page 22-3](#).

Configuring a User

This section describes how to add or update users in the Cisco Unified Presence database.

Procedure

- Step 1** Perform the following task:
- To update a user, find the user by using the procedure in the [“Finding a User” section on page 22-1](#). The Cisco Unified Personal Communicator User Settings window displays.
- Step 2** Enter the appropriate settings as described in [Table 22-1](#).
- Step 3** To save the data and to add the user to the database, click the **Save** icon that displays in the tool bar in the upper, left corner of the window (or click the **Save button** that displays at the bottom of the window).

Additional Information

See the [“Related Topics” section on page 22-3](#).

User Configuration Settings

[Table 22-1](#) describes the user settings configuration parameters. For related procedures, see the [“Related Topics” section on page 22-3](#).

Table 22-1 User Settings Configuration Parameters

Field	Description
Preferred CTI Device	This parameter comprises a dropdown list of the available devices that the user controls.
Unity Profile	This parameter comprises a dropdown list of the available Cisco Unity profiles. If the list is empty, you may need to configure a Cisco Unity profile for Cisco Unified Personal Communicator.
MeetingPlace Profile	This parameter comprises a dropdown list of the available Cisco MeetingPlace profiles. If the list is empty, you may need to configure a Cisco MeetingPlace profile for Cisco Unified Personal Communicator.
CTI Gateway Profile	This parameter comprises a dropdown list of the available Cisco CTI gateway profiles. If the list is empty, you may need to configure a Cisco CTI gateway profile for Cisco Unified Personal Communicator.
LDAP Profile	This parameter comprises a dropdown list of the available Cisco LDAP profiles. If the list is empty, you may need to configure a Cisco LDAP profile for Cisco Unified Personal Communicator.
SIP Proxy Profile	This parameter comprises a dropdown list of SIP proxy profiles and can be empty.

Deleting a User

This section describes how to delete a user.

Procedure

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- Step 1** Find the user by using the procedure in the [“Finding a User” section on page 22-1](#).
- Step 2** From list of matching records, choose the user that you want to delete.
- Step 3** To delete the user, click the **Delete Selected Item** icon that displays in the tool bar in the upper, left corner of the window (or click the **Delete Selected** button that displays at the bottom of the window). If the user is not in use, Cisco Unified Presence deletes it. If it is in use, a message displays.
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Additional Information

See the [“Related Topics” section on page 22-3](#).

Related Topics

- [Finding a User, page 22-1](#)
- [Configuring a User, page 22-2](#)
- [Deleting a User, page 22-3](#)

