



CHAPTER 25

MeetingPlace Server

Use Cisco MeetingPlace Server settings to configure settings that relate to Cisco MeetingPlace. You can use this window to search for specific servers and change individual settings.

Finding a Cisco MeetingPlace Server

Because you might have several Cisco MeetingPlace servers in your network, Cisco Unified Presence lets you locate specific Cisco MeetingPlace servers on the basis of specific criteria. Use the following procedure to locate specific Cisco MeetingPlace servers.

**Note**

During your work in a browser session, the cookies on the client machine store your find/list search preferences. If you navigate to other menu items and return to this menu item, or if you close the browser and then open a new browser window, the system retains your Cisco Unified Presence search preferences until you modify your search.

Procedure

Step 1 Choose **Application > Cisco Unified Personal Communicator > MeetingPlace Server**.

The Find and List MeetingPlace Hosts window displays. Records from an active (prior) query may also display in the window.

Step 2 To find all records in the database, ensure the dialog box is empty; go to [Step 3](#).

To filter or search records

- From the first drop-down list box, choose a search parameter.
- From the second drop-down list box, choose a search pattern.
- Specify the appropriate search text, if applicable.

**Note**

To add additional search criteria, click the + button. When you add criteria, the system searches for a record that matches all criteria that you specify. To remove criteria, click the – button to remove the last added criterion or click the **Clear Filter** button to remove all added search criteria.

Step 3 Click **Find**.

All matching records display. You can change the number of items that display on each window by choosing a different value from the Rows per Page drop-down list box.



Note You can delete multiple records from the database by checking the check boxes next to the appropriate record and clicking **Delete Selected**. You can delete all configurable records for this selection by clicking **Select All** and then clicking **Delete Selected**.

Step 4 From the list of records that display, click the link for the record that you want to view.

Note To reverse the sort order, click the up or down arrow, if available, in the list header.

The window displays the item that you choose.

Additional Information

See the [“Related Topics”](#) section on page 25-4.

Configuring a Cisco MeetingPlace Server

This section describes how to add or update a Cisco MeetingPlace host in the Cisco Unified Presence database.

Procedure**Step 1** Perform one of the following tasks:

- To add a Cisco MeetingPlace server, choose **Application > Cisco Unified Personal Communicator > MeetingPlace Server** and click **Add New**.
- To update a Cisco MeetingPlace server, find the host by using the procedure in the [“Finding a Cisco MeetingPlace Server”](#) section on page 25-1.

The MeetingPlace Host Configuration window displays.

Step 2 Enter the appropriate settings as described in [Table 25-1](#).**Step 3** To save the data and to add the Cisco MeetingPlace server to the database, click the **Save** icon that displays in the tool bar in the upper, left corner of the window (or click the **Save** button that displays at the bottom of the window).**Additional Information**

See the [“Related Topics”](#) section on page 25-4.

Cisco MeetingPlace Server Configuration Settings

Table 25-1 describes the Cisco MeetingPlace Server configuration parameters. For related procedures, see the “[Related Topics](#)” section on page 25-4.

Table 25-1 Cisco MeetingPlace Server Configuration Parameters

Field	Description
Name	The parameter specifies the name of the Cisco MeetingPlace server. Maximum characters: 128
Description	This parameter provides a general description of the Cisco MeetingPlace server. Maximum characters: 128
Hostname/IP Address	This parameter specifies the host name or IP address of the Cisco MeetingPlace server.
Port	This parameter specifies the port number that is configured for the Cisco MeetingPlace server. Default: 80
Protocol	This parameter specifies the protocol to use when the Cisco MeetingPlace server is contacted. Choose one of the following values: <ul style="list-style-type: none"> • HTTP • HTTPS Default: HTTP

Deleting a Cisco MeetingPlace Server

This section describes how to delete a Cisco MeetingPlace server.

Procedure

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- Step 1** Find the Cisco MeetingPlace server by using the procedure in the “[Finding a Cisco MeetingPlace Server](#)” section on page 25-1.
- Step 2** From list of matching records, choose the Cisco MeetingPlace server that you want to delete.
- Step 3** To delete the Cisco MeetingPlace server, click the **Delete Selected Item** icon that displays in the tool bar in the upper, left corner of the window (or click the **Delete Selected** button that displays at the bottom of the window).

If the Cisco MeetingPlace server is not in use, Cisco Unified Presence deletes it. If it is in use, a message displays.

Additional Information

See the “[Related Topics](#)” section on page 25-4.

Related Topics

- [Finding a Cisco MeetingPlace Server, page 25-1](#)
- [Configuring a Cisco MeetingPlace Server, page 25-2](#)
- [Deleting a Cisco MeetingPlace Server, page 25-3](#)