



## Log Into Cisco Unified Communications Operating System Administration

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This chapter describes the procedure for accessing the Cisco Unified Communications Operating System Administration and also provides procedures for recovering a lost password.

### Logging Into Cisco Unified Communications Operating System Administration

To access Cisco Unified Communications Operating System Administration and log in, follow this procedure:

#### Procedure

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- Step 1** Log in to Cisco Unified Presence Server Administration.
- Step 2** From the Navigation menu in the upper, right corner of the Cisco Unified Presence Server Administration window, choose **Cisco Unified OS Administration** and click **Go**.

The Cisco Unified Communications Operating System Administration Logon window displays.



**Note** You can also access Cisco Unified Communications Operating System Administration directly by entering the following URL:  
<http://server-name/iptplatform>.

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- Step 3** Enter your Administrator username and password.



**Note** The Administrator username and password get established during installation or created using the command line interface.

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- Step 4** Click **Submit**.

The Cisco Unified Communications Operating System Administration window displays.

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# Recovering the Administrator Password

If you lose the Administrator password and cannot access the system, use the following procedure to reset the Administrator password.

**Note**

During this procedure, you will be required to remove and then insert a valid CD or DVD in the disk drive to prove that you have physical access to the system.

**Procedure**

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- Step 1** Log in to the system with the following username and password:
- Username: **pwrecovery**
  - Password: **pwreset**
- The Welcome to admin password reset window displays.
- Step 2** Press any key to continue.
- Step 3** If you have a CD or DVD in the disk drive, remove it now.
- Step 4** Press any key to continue.
- The system tests to ensure that you have removed the CD or DVD from the disk drive.
- Step 5** Insert a valid CD or DVD into the disk drive.
- The system tests to ensure that you have inserted the disk.
- Step 6** After the system verifies that you have inserted the disk, you get prompted to enter a new Administrator password.
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-  **Note** The system resets the Administrator username to **admin**. If you want to set up a different Administrator username and password, use the CLI command **set password**. For more information, see [Appendix A, “Command Line Interface.”](#)
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- Step 7** Reenter the new password.
- The system checks the new password for strength. If the password does not contain enough different characters, you get prompted to enter a new password.
- Step 8** After the system verifies the strength of the new password, the password gets reset, and you get prompted to press any key to exit the password reset utility.
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