



## Working with Licenses

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The Cisco Unified Presence Server (CUPS), a critical component for delivering the full value of a Cisco Unified Communications environment, collects information about user availability. Using this information, applications such as Cisco Unified Personal Communicator (CUPC) and Cisco Unified Communications Manager can improve productivity by determining the most effective way for collaborative communication.

You can use the CUP menu in BAT to update and export licenses of all CUP and CUPC users.

### Using the CUP Menu

This section describes the CUP menu in BAT and details its use to update and export the CUP and CUPC users.

New additions to the Bulk Administration menu under CUP include the following two items:

- **Update CUP/CUPC Users** — Bulk Administration > CUP > Update CUP/CUPC Users
- **Export CUP/CUPC Users** — Bulk Administration > CUP > Export CUP/CUPC Users

### Update CUP/CUPC Users

Use the following steps to add/change the license:

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**Step 1** Use the Upload/Download Files window to upload the csv file.



**Note** You must ensure that you select the correct BAT target and transaction type while uploading the csv file.

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**Step 2** Navigate to the Update CUP window, select the csv file that is uploaded, and submit the job.



**Note** You can choose to run the job immediately or later by clicking the respective radio button. If you choose Run Later, you need to use the Job Scheduler window to schedule and activate this job.

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**Step 3** Use the Job Scheduler window to monitor the progress of the BAT job that is submitted.

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## Export CUP/CUPC Users

You can use the Export Users Query window can be used to obtain the current license information about all users for CUP and CUPC.

**Note**

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No option currently exists to select a subset of CUP users; all CUP users in the system get exported to file.

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Use the following steps to Export licenses:

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- Step 1** Navigate to the Export Users Query window.
  - Step 2** To view the basic user information and their license status, click Find.
  - Step 3** To view the Export window for CUP/CUPC, click Next.
  - Step 4** Specify the file name to be exported and click Submit to start the BAT job.
  - Step 5** Go to the Job Scheduler window to view the status of the BAT job that is submitted.

**Note**

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After the job is completes, you can go to the Upload/Download Files window to download the exported .csv file.

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