



## CHAPTER 5

# Validating Phone Records

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When you choose Validate Phones, the system runs a validation routine to check that the CSV data file and Cisco Unified Communications Manager Bulk Administration (BAT) phone template have populated all required fields, such as device pool and locations. The validation also checks for discrepancies with the first node database.

### Before You Begin

- You must have a BAT phone template for the devices that you are adding. You can use a master phone template with multiple lines to add phones that have a single line or several lines. See the [“Master Phone Templates” section on page 1-5](#) for more information.
- You must have a data file in comma separated variable (CSV) format that contains the unique details for the phones or other IP telephony devices.

## Validating CSV Data File Phone Records

To validate your CSV data file phone records, use the following procedure.

### Procedure

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- Step 1** Choose **Bulk Administration > Phones > Validate Phones**.  
The Validate Phones Configuration window displays.
- Step 2** Click Validate Phones Specific Details radio button to validate phone records that use a customized file format. Continue with steps 4 and 5.
- Step 3** Click Validate Phones All Details radio button to validate phone records from an exported phones file that was generated by using the All Details option.
- Step 4** In the File Name drop-down list box, choose the CSV data file that you created for this specific bulk transaction.
- Step 5** For the Specific Details option, in the Phone Template Name drop-down list box, choose the BAT phone template that you created for this type of bulk transaction.
- Step 6** To verify the chosen CSV data file with the first node database, click **Submit**.
- Step 7** The job gets submitted and gets executed immediately.  
For more information on jobs, see the [Chapter 63, “Scheduling Jobs.”](#)

For information on log files, see [“BAT Log Files” section on page 64-3](#).

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**Additional Topics**

See the [“Related Topics” section on page 5-2](#).

## Related Topics

- [Validating CSV Data File Phone Records, page 5-1](#)
- [Phone Template](#)
- [Phone File Format](#)