



## Date/Time Group Configuration

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Use Date/Time Groups to define time zones for the various devices that are connected to Cisco CallManager. Each device exists as a member of only one device pool, and each device pool has only one assigned Date/Time Group.

Installing Cisco CallManager automatically configures a default Date/Time Group that is called CMLocal. CMLocal synchronizes to the active date and time of the operating system on the server where Cisco CallManager is installed. After installing Cisco CallManager, you can change the settings for CMLocal as desired. Normally, adjust server date/time to the local time zone date and time.



### Note

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CMLocal resets to the operating system date and time whenever you restart Cisco CallManager or upgrade the Cisco CallManager software to a new release. Do not change the name of CMLocal.

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### Tip

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For a worldwide distribution of Cisco IP Phones, create one named Date/Time Group for each of the 24 time zones.

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Use the following topics to add, update, or delete Date/Time Groups:

- [Finding a Date/Time Group, page 5-2](#)
- [Adding a Date/Time Group, page 5-4](#)
- [Updating a Date/Time Group, page 5-5](#)
- [Deleting a Date/Time Group, page 5-5](#)
- [Date/Time Group Configuration Settings, page 5-7](#)

# Finding a Date/Time Group

Because you might have several date/time groups in your network, Cisco CallManager Administration lets you locate specific date/time groups on the basis of specific criteria. Use the following procedure to locate date/time groups.

**Note**

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During your work in a browser session, Cisco CallManager Administration retains your date/time group search preferences. If you navigate to other menu items and return to this menu item, Cisco CallManager Administration retains your date/time group search preferences until you modify your search or close the browser.

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**Procedure****Step 1** Choose **System > Date/Time Group**.

The Find and List Date/Time Groups window displays. Use the two drop-down list boxes to search for a date/time group.

**Step 2** From the first Find Date/Time Groups where drop-down list box, choose one of the following criteria:

- Group Name
- Time Zone

**Note**

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The criterion that you choose in this drop-down list box specifies how the list of date/time groups that your search generates will be sorted. For example, if you choose Time Zone, the Time Zone column will display as the left column of the results list.

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From the second Find Date/Time Groups where drop-down list box, choose one of the following criteria:

- begins with
- contains
- ends with

- is exactly
- is not empty
- is empty

**Step 3** Specify the appropriate search text, if applicable, and click **Find**. You can also specify how many items per page to display.

**Tip**

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To find all Date/Time Groups that are registered in the database, click **Find** without entering any search text.

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A list of discovered Date/Time Groups displays by

- Date/Time Group icon
- Group name
- Time Zone

**Note**

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You can delete multiple date/time groups from the Find and List Date/Time Groups window by checking the check boxes next to the appropriate date/time groups and clicking **Delete Selected**. You can delete all date/time groups in the window by checking the check box in the Matching records title bar and clicking **Delete Selected**.

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**Step 4** From the list of records, click the Date/Time Group icon or name or the Time Zone that matches your search criteria.

The window displays the date/time group that you choose.

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**Related Topics**

- [Adding a Date/Time Group, page 5-4](#)
- [Updating a Date/Time Group, page 5-5](#)
- [Deleting a Date/Time Group, page 5-5](#)
- [Date/Time Group Configuration Settings, page 5-7](#)

# Adding a Date/Time Group

This section describes how to add a new date/time group to the Cisco CallManager database.

## Procedure

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- Step 1** Choose **System > Date/Time Group**.
- Step 2** Use one of the following methods to add a date/time group:
- If a date/time group already exists with settings that are similar to the one that you want to add, choose the existing date/time group to display its settings, click **Copy**, and modify the settings as needed.
  - To add a date/time group without copying an existing one, continue with [Step 3](#).
- Step 3** In the upper, right corner of the window, click the **Add a New Date/Time Group** link.
- The Date/Time Group Configuration window displays.
- Step 4** Enter or edit the appropriate settings as described in [Table 5-1](#).
- Step 5** Click **Insert** to save the new date/time group in the database.
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## Next Steps

After adding a new date/time group to the database, you can assign it to a device pool to configure the date and time information for that device pool. For more information, see the [“Adding a Device Pool”](#) section on page 8-4.

## Related Topics

- [Finding a Date/Time Group, page 5-2](#)
- [Updating a Date/Time Group, page 5-5](#)
- [Deleting a Date/Time Group, page 5-5](#)
- [Date/Time Group Configuration Settings, page 5-7](#)

# Updating a Date/Time Group

This section describes how to update a date/time group.

## Procedure

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- Step 1** Find the date/time group by using the procedure in the [“Finding a Date/Time Group”](#) section on page 5-2.
  - Step 2** From the list of matching records, choose the date/time group that you want to update.
  - Step 3** Update the appropriate settings as described in [Table 5-1](#).
  - Step 4** Click **Update** to save the changes in the database.
  - Step 5** To apply the changes, press the **Reset Devices** button.
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## Related Topics

- [Finding a Date/Time Group, page 5-2](#)
- [Adding a Date/Time Group, page 5-4](#)
- [Deleting a Date/Time Group, page 5-5](#)
- [Date/Time Group Configuration Settings, page 5-7](#)

# Deleting a Date/Time Group

This section describes how to delete a date/time group from the Cisco CallManager database.

## Before You Begin

You cannot delete a date/time group that any device pool is using. To find out which device pools are using the date/time group, click the **Dependency Records** link from the Date/Time Group Configuration window. If the dependency records are not enabled for the system, the dependency records summary window displays a message. For more information about dependency records, see the [“Accessing Dependency Records”](#) section on page A-3. If you try to delete a date/time group

that is in use, Cisco CallManager displays an error message. Before deleting a date/time group that is currently in use, you must perform either or both of the following tasks:

- Assign a different date/time group to any device pools that are using the date/time group that you want to delete. See the [“Updating a Device Pool” section on page 8-5](#).
- Delete the device pools that are using the date/time group that you want to delete. See the [“Deleting a Device Pool” section on page 8-6](#).

### Procedure

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- Step 1** Find the date/time group by using the procedure in the [“Finding a Date/Time Group” section on page 5-2](#).
- Step 2** From the list of matching records, choose the date/time group that you want to delete.
- Step 3** Click **Delete**.
- Step 4** When prompted to confirm the delete operation, click either **OK** to delete or **Cancel** to cancel the delete operation.
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### Related Topics

- [Finding a Date/Time Group, page 5-2](#)
- [Adding a Date/Time Group, page 5-4](#)
- [Updating a Date/Time Group, page 5-5](#)
- [Date/Time Group Configuration Settings, page 5-7](#)

# Date/Time Group Configuration Settings

Table 5-1 describes the date/time group configuration settings.

**Table 5-1** *Date/Time Group Configuration Settings*

Field	Description
Group Name	Enter the name that you want to assign to the new date/time group.
Time Zone	Choose the time zone for the group that you are adding.  The default setting for new Cisco CallManager installations equals (GMT) Monrovia, Casablanca.  If you configured the “local time zone of Cisco CallManager” option with a previous Cisco CallManager release, the Cisco CallManager 4.1 database determines the time zone for the publisher database server and displays that time zone.
Separator	Choose the separator character to use between the date fields.
Date Format	Choose the date format for the date that displays on the Cisco IP Phones.
Time Format	Choose 12-hour or 24-hour time.

## Related Topics

- [Finding a Date/Time Group, page 5-2](#)
- [Adding a Date/Time Group, page 5-4](#)
- [Updating a Date/Time Group, page 5-5](#)
- [Deleting a Date/Time Group, page 5-5](#)

