Other Features

Show the Docked Window

You can optionally show the docked window at the top of your screen to quickly access common functions.

Procedure

Step 1 Open the main window.

Step 2 Select **View** > **Show docked window**.
Deselect this option to hide the docked window.

Tip Use global keyboard shortcuts to quickly search for contacts and start conversations.

Keyboard shortcut	Function
CTRL + Shift + ?	Access the search or call menu in the docked window. You can use this shortcut to access the docked window from other applications.
Tab	Toggle between menus on the docked window.

Create Custom Tabs

You can create custom tabs to display HTML content in the main window.

Procedure

Step 1 Select **File** > **New** > **Custom Tab**

Step 2 In the **Create new custom tab** dialog window, complete the following fields:

- **Tab name**—Enter an optional name for your custom tab. The name displays when you hover your cursor over the tab.

- **Page URL**—Enter the URL for your custom tab. You can enter one of the following:

  ◦ Hosted content, for example, `www.cisco.com`

  ◦ Local content, for example, `file://C:\workspace\page.html`

Step 3 Select **Create**.
To remove custom tabs, select the tab in the main window and then select **File** > **Remove custom tab**. You can remove only the custom tabs that you create.

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