



Exclusion Group

This chapter provides information to use Cisco Unified Communications Manager Bulk Administration (BAT) to insert or delete Exclusion Group records in Cisco Unified Communications Manager database.

- [Insert IME Exclusion Group Configuration, on page 1](#)
- [Delete IME Exclusion Group Configuration, on page 2](#)
- [Topics Related to IME Exclusion Group Configuration, on page 2](#)

Insert IME Exclusion Group Configuration

You can add Exclusion Group Configuration to the Cisco Unified Communications Manager database using a custom CSV data file.

Before you begin

- You must have a CSV data file that contains the name and description.
- You can create the CSV data file by using the BAT spreadsheet that is converted to CSV format.

Procedure

- Step 1** Choose **Bulk Administration > Intercompany Media Services > Exclusion Group > Insert Exclusion Group**.
The **Insert Exclusion Group Configuration** window displays.
- Step 2** In the **File Name** field, choose the CSV data file that you created for this bulk transaction.
- Step 3** In the Job Information area, enter the Job description.
The default description is Insert Exclusion Group.
- Step 4** To insert the Insert Unified Exclusion Group records immediately, click the **Run Immediately** radio button. Click **Run Later** to insert the records at a later time.
- Step 5** To create a job for inserting the Insert Unified Exclusion Group records, click **Submit**.
- Step 6** Use the Job Scheduler option in the **Bulk Administration** main menu to schedule and/or activate this job.
-

Related Topics

[BAT Log Files](#)

[Manage Scheduled Jobs](#)

[Topics Related to IME Exclusion Group Configuration](#), on page 2

Delete IME Exclusion Group Configuration

You can delete Exclusion Group from the Cisco Unified Communications Manager database using a custom CSV data file.



Note Do not use the insert transaction files that are created with bat.xlt for the delete transaction. Instead, you must create a custom file with details of the Exclusion Group records that need to be deleted. Use only this file for the delete transaction. In this custom delete file, you do not need a header, and you can enter values for name.

Before you begin

1. Create a text file that lists the name of the Exclusion Group that you want to delete.
2. Upload the custom files to the Cisco Unified Communications Manager server first node.

Procedure

Step 1

Step 2 Choose **Bulk Administration** > **Intercompany Media Services** > **Exclusion Group** > **Delete Exclusion Group**.

The **Delete Exclusion Group Configuration** window displays.

Step 3 From the **Delete Exclusion Group where Name in custom file** drop-down list box, choose the filename of the custom file for this delete, and click **Find**.

The Exclusion Group matching your search criteria displays.

Step 4 Click **Submit** to create a job to delete the Exclusion Group.

Step 5 Use the Job Scheduler option in the **Bulk Administration** main menu to schedule and/or activate this job.

Related Topics

[BAT Log Files](#)

[Manage Scheduled Jobs](#)

[Topics Related to IME Exclusion Group Configuration](#), on page 2

[Upload File to Server](#)

Topics Related to IME Exclusion Group Configuration

- [BAT Log Files](#)
- [BAT Spreadsheet Data Collection for CSV Data File Creation](#)
- [Create Text-Based CSV File for IME Exclusion Group Configuration](#)
- [CSV Data File Overrides Template Values](#)

- [Delete IME Exclusion Group Configuration, on page 2](#)
- [Insert IME Exclusion Group Configuration, on page 1](#)
- [Manage Scheduled Jobs](#)
- [Upload File to Server](#)

