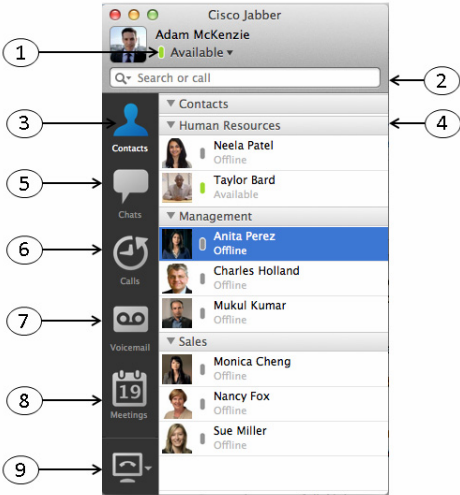


Cisco Jabber for Mac 9.6 Quick Start Guide

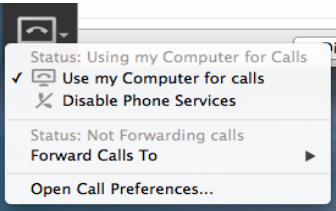
Note: This document might include features or controls that are not available in the deployment of Cisco Jabber for Mac that you are using.

Hub Window



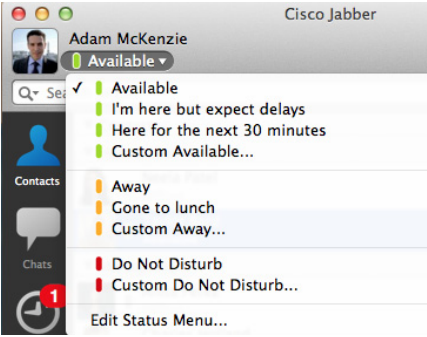
1. Status message	6. Missed Calls
2. Search or call bar	7. Voicemail
3. Contacts	8. Meetings
4. Custom Groups	9. Phone Controls
5. Chat	

Phone Controls



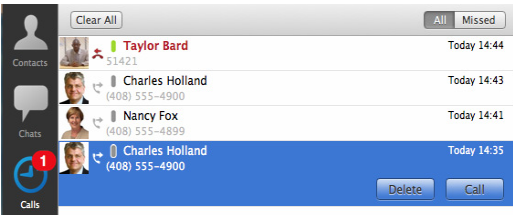
Phone controls let you select an available phone and set up call forwarding

Custom Status Messages



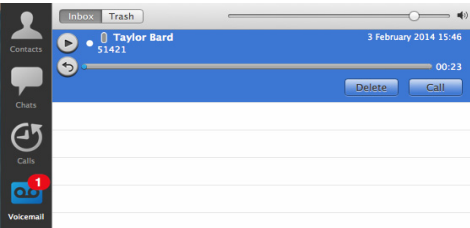
You can create custom status messages for each availability state.
Select Custom status message and enter your new status message.

Call History



The Call History tab shows a list of recent and missed calls.
Select a missed call to return a missed call or delete the call from your call history.

Voicemail



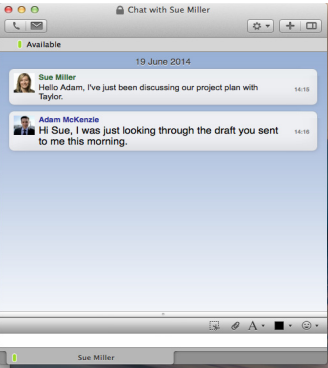
The voicemail tab lets you access, play, and manage your voice messages.



Note

You will see notifications on the hub window when you miss calls or receive new voice messages.

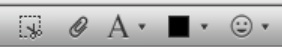
Chat Window



Chat windows contain:

- Tabs for multiple chats
- Contact picture and availability state
- Chat controls

Chat Controls



Use chat controls to:

- Take screen captures
- Transfer files
- Use emoticons
- Adjust the font size and color

Making a Call



To call people, you can:

- Enter their phone number in the Search or Call bar
- Right-click over their name in your contact list
- Select the Call icon in a chat window with the user

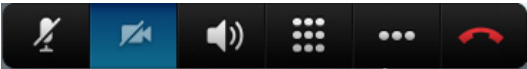
Collaboration Controls



Chat windows can also include controls to:

- Start a phone call
- Start an online meeting
- Share your desktop
- Send an email
- Access additional settings
- Invite people to a group chat
- Show chat participants

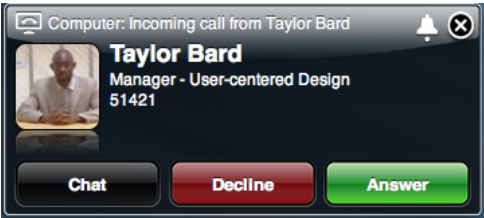
Call Controls



Call controls let you do the following:

- Mute your microphone
- Stop your video
- Mute your audio
- Open a keypad to enter digits
- Access additional telephony controls
- End call

Incoming Calls



When you receive an incoming call, you can reply with a chat message, decline the call, or answer the call.

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