Set Up Your Phone

You are prompted to set up your phone the first time that you turn the phone on. You will not be prompted for some or all of these steps if your administrator has set your phone up for you.

1. Select a wireless network, enter your credentials, and tap Connect.
2. Enter your TFTP server settings and tap Continue. If updated firmware is available, it is installed and your phone restarts.
3. On the Welcome screen, select Get started, and follow the prompts for self-provisioning, application setup, and selection of a PIN or Password.

Accessories

You can attach accessories to your phone, such as an external monitor through the HDMI port, a keyboard and mouse through the USB ports, and a headset or mobile phone through Bluetooth.

Unlock Screen

To unlock the screen, enter your PIN or password and press #.

Phone Modes

Your phone operates in different modes, as determined by your system administrator.

- Enhanced Mode—In Enhanced Mode, all features are available.
- Simple Mode—In Simple Mode, you have access only to the home screen, the Call application, and the Settings application.
- Public Mode—In Public Mode, you have access only to the Call application.

Gestures

<table>
<thead>
<tr>
<th>Gesture</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tap</td>
<td>Use your fingertip to press the touchscreen.</td>
</tr>
<tr>
<td>Tap and hold</td>
<td>Tap and wait two seconds.</td>
</tr>
<tr>
<td>Swipe</td>
<td>Tap and move.</td>
</tr>
<tr>
<td>Drag</td>
<td>Tap and hold, then move.</td>
</tr>
<tr>
<td>Double tap</td>
<td>Tap twice in quick succession.</td>
</tr>
<tr>
<td>Pinch open</td>
<td>Tap with two fingers, then move your fingers apart.</td>
</tr>
<tr>
<td>Pinch close</td>
<td>Tap with two fingers, then move your fingers together.</td>
</tr>
</tbody>
</table>

Navigation

<table>
<thead>
<tr>
<th>Icon</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Tap Back to go to the previous page or application, or to dismiss the onscreen keyboard.</td>
</tr>
<tr>
<td></td>
<td>Tap Home to view the home screen.</td>
</tr>
<tr>
<td></td>
<td>Tap Recents to view the list of recently used applications.</td>
</tr>
</tbody>
</table>

Widgets

Use widgets to access phone features and other applications on your home screen.

To add a widget to the home screen:

1. Tap .
2. Tap Widgets.
3. Tap and hold a widget.
4. Drag the widget to an empty space on the home screen.

Call Application

Place Call

To a Contact

1. Tap Contacts.
2. Select a contact.
3. Tap Call.

With Speakerphone

1. Press .
2. Enter a number or URI.

With Headset

Press or . If lit, press New Call and enter a number or URI.

End Call

With Speakerphone

Press or .

With Headset

Press or .

Keep Another Call on Same Line

Press . If necessary, remove the call from hold first.
Answer Call
To answer a call, lift the handset. Or, tap Answer.

With Speakerphone
Press or tap Answer.

With Headset
Press or, if is lit, press Answer.

During an Active Call
Tap Answer.

Divert Call to Voicemail
Tap Divert.

Mute
To mute a call:
1. Press .
2. To unmute a call, press again.

Stop Video
To stop your video transmission:
1. Press .
2. To resume video transmission, press again.

Hold Call
To place a call on hold:
1. Make sure that the call you want to put on hold is highlighted.
2. Press .

Multiple Calls
An active call goes on hold whenever you pick up an incoming or held call, start a new call, or initiate a transfer or a conference.

Call Forward
To forward your calls:
1. Tap and enter a target number or URI.
2. To cancel Call Forward, tap again.

Transfer
To transfer a call:
1. Press .
2. Enter the target number or URI.
3. To complete the transfer, press again or press End to cancel.
4. If your phone has on-hook transfer enabled, complete the transfer by hanging up.

Conference
To create a conference call:
1. From a call, press .
2. Enter the number or URI of the participant.
3. Wait for the call to connect.
4. To add the participant to your call, press again.
5. To add more participants, repeat Steps 1 to 4.

Add Contact to Conference
1. Tap .
2. Tap Contacts.
3. Drag a contact from the contact list to the call.
4. Repeat to add additional participants.

Do Not Disturb
To turn Do Not Disturb on and off:
1. Tap and enter a target number or URI.
2. To turn it off, tap Do Not Disturb again.

Call History
To view your call history, tap Recents.

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Voicemail
The Message Waiting Indicator (MWI) light on the handset indicates that you have a new voice message. To view your voice messages:
1. Tap Recents.
2. Tap Messages.

Play Voice Message
Tap Play.

Other Applications
Contacts
To view your contacts, tap Contacts.

Quick Contact Badge
Tap an avatar for one of your local contacts. If you see an arrow in the bottom corner, the Quick Contact Badge is available.
Tap an email address, phone number, or IM address to start a conversation in that medium.

Meetings
To schedule and keep track of your events, use the Meetings application.

Add Event
To add an event to your calendar, tap +.

Email
To send and receive email from multiple accounts, use the Email application.

Send Email Message
To send an email message, tap + New Message.

Jabber
To chat with your contacts and to update your status, use the Jabber application.

Start Conversation
1. To start a conversation, tap a contact name.
2. Tap Chat.

Cisco WebEx
To participate in WebEx meetings, use the WebEx application.
During a WebEx meeting, participants can:
- Join the audio conference
- View shared presentations
- See and chat with other participants

Settings
To edit and customize phone settings and applications, or to view the User Guide and other documentation, use the Settings application.