

# MEETING 7 PEOPLE

Gather the team together in an everyday workspace and bring in remote participants for extended collaboration.



## Products

Product ID	Product	Preview
CTS-MX300-K9*	Cisco TelePresence MX300 G2	1
	Cisco Mic20	2
	Cisco TelePresence Touch 10	3
*Select MX300 G2 floor stand kit, CTS-MX300-FSK, when ordering the endpoint		

### 1 Cisco TelePresence MX300 G2

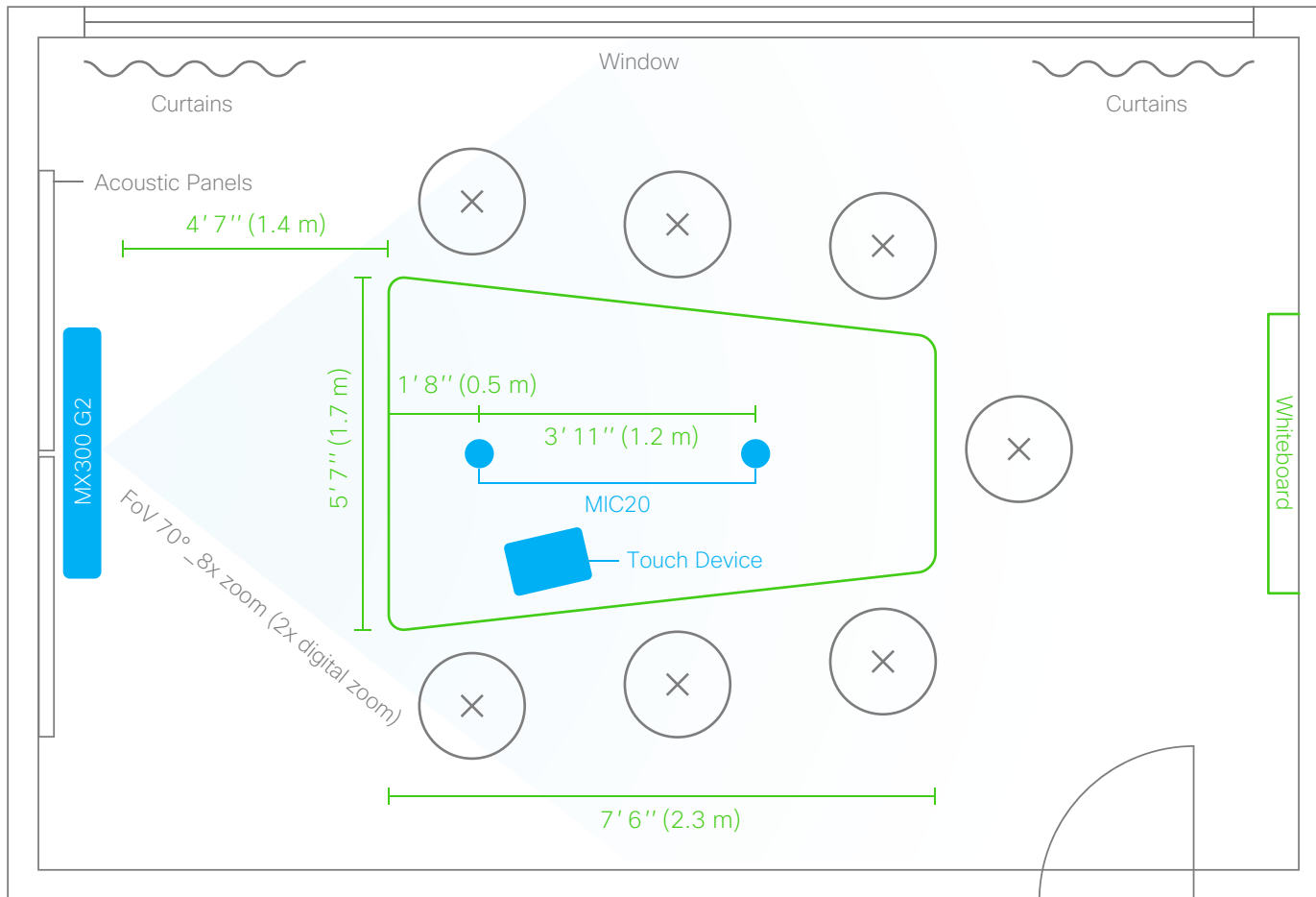
Enjoy telepresence in a small- to medium-sized multipurpose meeting room. The 55-inch display and wide-angle camera help everyone see and be seen, whether in a video meeting or for inroom presentations. Add a second display to increase visual possibilities, or use the embedded four-way multisite to bring more locations together in one meeting.

### 2 Cisco MIC20

This table-top microphone designed by Cisco offers a 360-degree pickup for scenarios where people may be situated around a table or throughout a space.

### 3 Cisco TelePresence Touch 10

Cisco TelePresence Touch enables easy control of your meeting, from making a call to sharing content.



## Best Practice

- The distance from the [system](#) to the table is defined by the camera's field of view (70 degrees). At this distance, the camera captures everyone at the table. The system is placed by the wall adjacent to the window to avoid direct sunlight into the camera. A trapezoid shaped table is preferred to give all seven people a good viewing angle, with the widest end closest to the system. The table should be slightly wider than the system.
- Acoustic panels are placed behind the system, which is on the wall adjacent to the window, to avoid flutter echo. Curtains on the windowed walls work great as [sound absorption](#), too. Floor carpeting also contributes to the absorption and helps reduce noise from shuffling of chairs.
- The Cisco omnidirectional [microphones](#) are placed on the center of table, 1.2 meters apart. Two microphones are needed to cover seven people at the table.
- The [whiteboard](#) is placed on the wall opposite the endpoint. This keeps it within the camera view and facilitates easy use of camera presets to zoom when necessary. The camera captures whiteboard content, and participants (both seated and standing), in high quality. Swiveling chairs make it easy for participants to shift focus from system to whiteboard.

This is a representation of a physical setup built and tested by Cisco R&D. Other setups are possible and might be equally good. Room dimensions should always adhere to local rules and regulations. Further detailing and development will occur with future versions of Project Workspace.

For more information about scenarios  
and setup, please visit:

[www.cisco.com/web/telepresence/projectworkplace.html](http://www.cisco.com/web/telepresence/projectworkplace.html)